



**Cuyahoga County
Local Emergency Planning Committee
November 5, 2018 Meeting Minutes**



- **Roll Call-** Chief Sloan conducted roll call and led the meeting.
 - **LEPC Members in Attendance:** Jim Armstrong, Wade Balser, Scott Broski, Alan Finkelstein, Tom Hartman, John Jurcsis, Roger Klein, Bryan Kloss, Megan Koeth, Sheldon Lustig, Herb Mausser (David November), John O'Donnell, Dennis O'Neil, Tony Passalacqua, Bryan Sloan, Randy Solganik, Allen Turner, Ingrid Wagner
 - **Guests:** Nancy Veley- Cuyahoga Co. Public Safety, Fred Romeo- ODNR Oil & Gas, Mark Vedder-Chagrin/SE Hazmat, Thomas Sluss-ITW Permatex, Denise Boyd- ITW Permatex, Robert Howerton-CSU, Dave Freeman- Cleveland Hts FD, Jeremy Bayer-Red Cross, Andrew Adgate- ODNR Oil & Gas

- **Minutes**
 - The Committee approved the minutes from the September 10, 2018 meeting.

- **Financial Report** for the period ending October 31, 2018:
 - OEM Staff transfer (SERC FY19)- \$82,201.83
 - OEM staff transfer (HMEP)- \$162.57
 - ToxMedic class- \$11,900
 - Reimburse Westshore COG for IAFC Conference- \$2078.56
 - Reimburse Chagrin/SE COG for IAFC Conference- \$1546.49
 - HMEP Reimbursement (for Hazmat Tech class, NASTTPO conference)- \$9,248.95
 - Current balance - \$329,337.30

- **Resolutions Approved**
 - #11052018-1: Accept & File Financial Report Period ending October 31, 2018
 - #11052018-2: Funding for OH Hazmat Conference

- **Bylaws-** Discussion of bylaw updates. The following changes (in red) were made during the meeting:
 - A quorum will consist of **greater than 50% of the appointed membership**
 - Changed "total/full membership" to "**appointed membership**"
 - All other changes accepted from Proposed Changes document
 - Bylaws voted on and accepted by LEPC. Amended language in effect immediately.

- **LEPC/County Agreement**
 - County Law Dept reviewed Agreement on behalf of Cuyahoga County. Prosecutor's Office reviewed on behalf of LEPC. Changes made during meeting (in red):
 - 1.2.1- Appoint the Info Coordinator (who also serves as LEPC Secretary) and Emergency Coordinator pursuant to ORC 3750.03, **with agreement of LEPC Chair and Vice Chair.**
 - 1.4- Deleted per member vote (motion by Tony Passalacqua, seconded by Sheldon Lustig).
 - Discussion regarding approval on County behalf. Will go before County Board of Control for approval on their end.

- **Management Subcommittee**
 - Motion to submit LEPC meeting minutes to Cuyahoga County Council Public Safety Committee. Approved by members.
 - Motion for Management Subcommittee to review HMEP Quarterly reports. Approved by members.



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- **Facilities Security and Accident Prevention Subcommittee**
 - Looking to hold safety/security workshop for chemical facilities. Will reach out to various contacts for interest to get something up and running.
- **Transportation Subcommittee**
 - NTSB to initiate reports on incidents they typically have not weighed in on: child fell between passenger train in Philadelphia, child hit by school bus in Michigan
 - Blocked rail crossings continue to be an issue for local jurisdictions. Channels to notify railroads regarding blocked crossings is buried deep in their automated phone line and website.
 - Questions raised regarding Cleveland FD access to RTA lines. Will reach out to Chief Lightcap for input.
- **Spills Subcommittee**
 - New member- Ed Bais from ODOT to join Spills Subcommittee.
 - Past spills:
 - 2 unresolved spills: A1 Top Soil is way past 90 days- Prosecutor's Office has engaged with spiller, group had discussed penalties. PO to file complaint with court by end of the week.
 - All State Trucking August 30- leaked various fluids into retention pond- will send 60 Day letter
 - Current period spills: possibly 1 reportable spill, awaiting more details
 - Atlantic Aviation- 37gal jet fuel released at Hopkins Airport on Oct. 30- not past 30 days yet
 - Discussion of spills penalty document (formerly spills matrix). Prosecutor's Office wanted to be able to apply largest available fine, and then can settle/negotiate as needed.
- **Emergency Preparedness and Response**
 - Ohio Hazmat Conference was held last weekend. Great conference with 18 presentations, attendees from all over Ohio and surrounding states. LEPC provides funding (along with other grants) which allows the conference to be free for attendees.
 - LEPC has previously provided training for meth labs. Hazmat teams are now training on fentanyl labs, which is very common these days.
 - Attended mid-year NASTTPO Conference (as EPA Region 5 rep). HMEP renewed for 2019. EPA to enforce new changes to RMP 112R of the Clean Air Act. Asked to work with EPA Region 5 to coordinate more with LEPCs.
- **CCOEM Report**
 - Records Requests- 26 since last meeting. Yearly total- 180
 - Submitted Hazmat Emergency Response Plan to Ohio EMA. Michelle Sowers reviewed- met all criteria and had 0 recommendations to change. She sent Concur recommendation to SERC, who will vote at next meeting on 12/12.
 - Commodity Flow Study- field surveying complete: 71, 77, 80, 90, 271, 480, Rt 2, 422, CSX, NS lines. Also reaching out to Port of Cleveland and 3 airports. Due date: 11/30
 - Evacuation Annex update- The Final Draft of the County Evacuation Plan has been developed and is in the final review process, including map updates. Feedback from final planning meeting was incorporated into the final draft. Transitioned to the Municipal Evacuation Plan Template and have reached out to 5 communities to gauge interest in being a pilot community.



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- Gave presentation at Sept Northeast Ohio Chapter of Hazardous Materials Managers (NEOCHMM) meeting on 9/20. Good Q and A session with attendees
 - Ohio LEPC Conference- keynote speaker was Ammonia Safety overview from manager of Nutrien Lima Chemicals, Mark Vedder provided info on the Hazmat TAC, ODOT/OHGo, and Grants (PUCO, Rural Domestic Preparedness Consortium- U. Findlay. No HMEP, which would have been useful)
 - Ohio Hazmat Conference- Nov 2-3 in Solon
 - EHS site visits- working with Euclid FD to visit 3-4 facilities in coming weeks.
 - Conducted full-scale active shooter/hazmat exercise in Strongsville in Sept.
- **New Business**

Case Western University recently installed lithium ion battery farms on campus for research. Looking for any info, lessons learned, etc. that any agency/dept. might have. NFPA standards aren't available yet, technology is extremely new.
 - **Next Meeting:**
 - LEPC Spills Subcommittee meeting: Monday January 7, 2019 at the Northeast Ohio Regional Sewer District at 12:30pm
 - Main LEPC meeting: Monday January 7, 2019 at the Northeast Ohio Regional Sewer District at 1:30pm