



**Cuyahoga County  
Local Emergency Planning Committee  
September 12, 2016 Meeting Minutes**



- **Roll Call-** Chief Sloan conducted roll call and led the meeting
  - **LEPC Members in Attendance:** Jim Armstrong, Scott Broski, Reggie Brown, Pete Clapham, Tom Hartman, Barbara Hermes, Roger Klein, Capt. Greg Lightcap, Sheldon Lustig, Herb Mausser, John O'Donnell, Bob Patton, Chief Bryan Sloan, Randy Solganik, Allen Turner
  - **Guests:** Nancy Veley- Cuyahoga Public Safety & Justice Services, Fred Romeo- ODNR Oil and Gas, Bryan Kloss- CCOEM, Mark Mueller- A&R Logistics, Wade Bulsar-Ohio EPA, Michelle Sowers- Ohio EMA, Mark Merren-McGrean, Darla Rivera-McGrean
  
- **Guest Speaker- John Patterson, Senator Sherrod Brown's Office**
  - Contacted by LEPC to discuss rail rerouting in Cuyahoga County.
  - Met with LEPC and Cleveland Fire. Took site visit to various rail lines throughout the county, realized how close schools, public transit, large facilities, etc. are to rail lines
  - Sen. Brown's office sent letter to Federal Railroad Administration. Waiting for response.
  - Contacted city of Cleveland and Secret Service before RNC regarding close proximity of event locations to rail lines. Was told they were de-conflicting the lines and times.
  - Additionally, have reached out to rail companies regarding trains stopped for hours at a time and blocking roads
  
- **Minutes-** The committee approved the minutes from the May 2, 2016 meeting
  
- **Financial Report**

Nancy Veley presented the Financial Report for the period ending August 31, 2016. Updates since the last meeting:

  - Reimbursement to Nak's Catering for Rail Safety Seminar- \$600
  - Reimbursement to Nancy Veley- \$76.45
  - Payment to PS Awards- \$48.95
  - Reimbursement to John O'Donnell- \$183.64
  - Reimbursement to Alan Finkelstein for NASTTPO Conference- \$1895.31
  - Transfer of SERC funds to Cuyahoga County Office of Emergency Management- \$37,095.77
  - Funding online hazmat training from CSU- \$3,400
  - Transfer HMEP funds to Cuyahoga County Office of Emergency Management- \$22,585.08
  - Current LEPC balance: \$225,492.42
  - Still awaiting funds from HMEP Planning Grant
  
- **Resolution(s) Approved**
  - **Resolution #09122016-1:** August 2016 Financial Report
  - **Resolution #09122016-2:** Approving reimbursement of HMEP funds to CCOEM
  - **Resolution #09122016-3:** Approving transfer of FY16 SERC funds to CCOEM
  - **Resolution #09122016-4:** Approving funding for Lt. Finkelstein to attend NASTTPO Conference
  - **Resolution #09122016-5:** Approving funding of Chagrin/SE Hazmat Conference- via email by LEPC members



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- **Management Subcommittee**
  - Did not meet- no report
- **Facilities Security and Accident Prevention Subcommittee**
  - Not in attendance-no report
- **Transportation Subcommittee**
  - Discussed reasons why trains tend to stop/idle along tracks and sometimes block streets. Reasons range from: being ahead of schedule, waiting for other trains to move off tracks, drivers/engineers need to rest, etc.
  - Rail hazmat traffic through Cuyahoga County was discussed. An average of 6 million gallons of crude oil passes through Cleveland every day.
- **Spills Subcommittee**
  - 6 old spills still need to submit reports: 3 have been referred to County Prosecutor's Office, and 3 others have been sent second letters.
  - Still attempting to work with Prosecutor's Office to resolve older spill issues and to redevelop Spills Matrix.
  - May-August: 12 (possibly 13) reportable spills: 2 have submitted reports and are closed, 11-12 are past their reporting deadlines and will be sent letters reminding them to file reports.
- **Emergency Preparedness and Response**
  - Not in attendance-no report
- **CCOEM Report**
  - Brenda Phifer retired. Position to be filled by end of the year (hopefully).
  - Walter Topp resigned. Mark Christie is taking his place in the interim.
  - County updating all websites, LEPC site ([lepc.cuyahogacounty.us](http://lepc.cuyahogacounty.us)) included.
  - Updated Hazmat Emergency Release Notification Guidelines, available on website and will be sent to municipal police and fire departments
  - Cuyahoga County Threat and Hazard Identification and Risk Assessment (THIRA) to be updated soon. Chief Sloan provided LEPC input last time, will be asked for input this time as well. THIRA to be completed by end of 2016.
  - Conducted LEPC/hazmat full-scale exercise on Saturday, May 21, 2016 at the Cuyahoga Community College- East Campus in Highland Hills. Chagrin/Southeast Hazmat team were the main players, with assistance from several local fire departments. Exercise simulated a semi-truck accident releasing a chemical near the intersection of 271S and Harvard Ave. The exercise tested 9 objectives, including activating the County EOC. Received notice of concurrence from Ohio SERC.
  - Updating SARA/Hazmat Plan to submit by Oct. 17.
  - GIS/mapping available on Knowledge Center
  - 41 Public Records Requests since last meeting
- **New Business:** nothing to report



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- **Next Meeting:**

- LEPC Spills Subcommittee meeting: Monday, November 7, 2016 at the Northeast Ohio Regional Sewer District at 12:30pm
- Main LEPC meeting: Monday, November 7, 2016 at the Northeast Ohio Regional Sewer District at 1:30pm