

**LOCAL EMERGENCY PLANNING COMMITTEE
SEPTEMBER 8, 2008 MEETING MINUTES**

Roll Call

- Mrs. Carney conducted roll call.

Attendance: Bill Belardo; Reggie Brown*; Vikki Bunting; Jim Carrell; Brandy Carney*; Pete Clapham*; Frank Foley*; Bob Gahr*; Stu Greenberg*; Randy Helmick*; Barbara Hermes*; Colin Johnson*; Chief Dennis Kancler*; Sheldon Lustig*; John Muni; Don Obermeier*; Bob Patton*; Brenda Phifer*; Melissa Rodrigo*; Captain Mark Scott (Captain Dziak)* Chief Bryan Sloan*

* - LEPC member

Administrative

Mr. Patton called the meeting to order at 1:30 PM.

The minutes from the July 7th, 2008 meeting were approved by a motion of Mr. Lustig and seconded by Chief Kancler. Mr. Greenberg abstained.

Financial Report

Mrs. Carney provided the Financial Report for Ms. Harrison. Chief Kancler motioned to receive and file the Financial Report; motion seconded by Mr. Gahr and approved.

Ms. Rodrigo asked that the County General Fund be reimbursed a total amount of \$130,000 from the LEPC for CY2008. This cost will cover portions of the Hazmat staff and their expenses. The motion was made, and seconded by Mr. Foley.

Public Information Requests

Mr. Belardo reported 27 public information requests since the last meeting, totaling 83 for 2008.

Management Subcommittee

Mr. Greenberg provided an update on the Population Protection Project. The 1st phase was completed, and payment was remitted to General Physics. Although the Task Force was not 100% pleased with the Phase I summary, it was accepted as fulfilling the requirements of the Phase I proposal. The Committee agreed to accept the product, and decided that their concerns could be better addressed with General Physics for Phase II.

Mr. Helmick spoke on behalf of the Population Protection Project Funding Committee, noting that they are no longer focusing on just chemical facilities for potential funding. The project applies to all hazards, and all applicable agencies and groups will be approached with a request to donate. Funding from private sources shows sustainability for the project. Ms. Rodrigo stated that a letter will be going out, and that it will also be sent to representatives for each of the target audiences. Ms. Rodrigo expressed her pleasure with General Physics regarding their initiative in putting the project format (Phase II) in the way DHS requires to receive potential additional funds for the project. She further stated that she is still waiting to hear from PSGA for use of the 07 UASI funds (allocated for Phase II), and that she has continued to express her concerns regarding the wait. Ms. Bunting stated she would look into the hold from the State's side, and relay her findings back to the committee.

Facilities Safety and Security Subcommittee

Mrs. Carney gave the report for Mr. Mausser. The Committee is working on a Spring 2009 seminar, which will be held either late February or early March. Speakers are being contacted and the date should be nailed down soon. Seminar title "Spills 101 for Facilities: Prevent, Recognize, Respond & Report".

A one-page LEPC flyer, designed by the Facilities committee, was presented to the full committee. Mr. Foley made a motion to accept the flyer, with one said correction. Motion seconded by Mr. Helmick.

Transportation Subcommittee

Mr. Lustig reported that the committee took a bye-month due to numerous scheduling conflicts.

Mr. Lustig noted the small Norfolk Southern derailment that had occurred on the Cleveland Lakefront August 25, 2008. The train was carrying army Humvee's. No injuries were reported, and only one local news station mentioned the derailment.

Videos can be found on the Internet regarding the BNSF HAZMAT derailment in Oklahoma on August 23, 2008.

Mr. Lustig discussed a recent bomb hoax that occurred with a CSX line in New Jersey. He stated that when working in New York, one call to County control covered all aspects of the County. Given the multiplicity of jurisdictions in our area, a similar incident might be difficult to handle.

Mr. Lustig is continuing work on a paper concerning a Norfolk Southern single-track rail line starting from Campbell Rail Yard just east of the Cuyahoga River in The Flats. Research has run into some complications, including low/no support from the Zoo regarding their workers and the line that runs through their property, and also the possibility of sewer lines along the rail line.

Spills Subcommittee

Mr. Foley reported that the Spill's Committee is moving forward with enforcement action against Atlantic Aviation. Mr. Brown provided a short explanation of the events that led to the State's involvement with Atlantic Aviation. A recommendation to refer the case to the County Prosecutor was made by Mr. Foley, motion seconded by Mr. Clapham.

Emergency Preparedness and Response

Ms. Carney stated the Table-Top Exercise, held May 7, 2008, received final concurrence from the Ohio SERC. She added that planning continues for the full-scale LEPC/UASI exercise to be held May 23, 2009.

Compliance and Tier II Submissions

Ms. Phifer stated that 224 facilities will be included in the CY2007 Sara Plan, which is due to the State on or before October 17, 2008. As of today, 149 have turned in their report, and 75 have not.

Tier II inventories include 603 facilities in compliance, and 157 non-compliant.

Other Business

Ms. Carney stated that agencies/end users have been identified by the Management Committee to receive licenses of the OREIS software. Distribution to them will take place this month. Mr. Finkelstein recommended (per Mr. Patton), that maintenance fees be paid by the LEPC through 2009 for all 20 licenses. Motion made by Mr. Lustig and seconded by Mr. Brown. Ms. Rodrigo said she would find out if the CRIS system would be able to use the software. She further added that OREIS has been installed on the on-call computer, and the on-call Emergency Management staff person is available at all times (24/7).

Ms. Carney informed the committee that Cuyahoga County LEPC did not receive the SERC Excellence Award. The award submittal was for the CFATS seminars under the Training category. Although the SERC Operations and Issues committee did recommend Cuyahoga County as Training category award recipient, the Executive Committee has the final say and they overturned that

recommendation. The Executive Committee felt that the CFATS seminars were more of a homeland security issue and not LEPC activity.

Ms. Rodrigo stated that staff has been trained on setting up the ID tags for use, but additional parts are needed for their printing. Certain items were overlooked when ordering the software, and need to be ordered.

Mr. Greenberg asked members to think of new LEPC Vice Chair and Chair representatives for 2009.

Chief Kancler discussed the importance of the upcoming MARCS training that is being held. The County Communications Committee is hosting the training.

Ms Rodrigo stated the Emergency Operations Plan (EOP) is moving forward and should be finalized within the next few months. She also stated that from the day the contract is signed with Tri-C regarding the Emergency Operations Center in Parma EOC, 18 months is predicted until the final move.

Mr. Patton adjourned the meeting.

Next meeting set for November 3, 2008 at 1:30pm at NEORS.