



**CUYAHOGA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
MAY 5, 2014 MEETING MINUTES**

**Roll Call**

Chief Sloan conducted roll call.

**Attendance:** Jim Armstrong\*, Bill Belardo, Reggie Brown\*, Lt. Alan Finkelstein\*, Randy Helmick\*, Chief Chris Kostura\*, Sheldon Lustig\*, Herb Mausser\*, Sharon Nicastro\*, Mary Jane Pavlick\*, Brenda Phifer, Chief Bryan Sloan\*, Randy Solganik\*, Jessica Tischler\*, Ron James (Walter Topp\*), Allen Turner\*

\* - LEPC Member

**Guests:**

**Minutes**

Chief Sloan conducted the meeting. Motion to approve minutes by Herb Mausser seconded by Sheldon Lusitg. Meeting minutes approved. Frank Foley abstained.

**Financial Report**

Nancy Veley presented the Financial Report for the period ending April 30, 2014. No changes have been made since the last report. Total balance equals \$322,115.60. Motion to accept Financial Report by Sheldon Lustig; seconded by Lt. Alan Finkelstein. Financial Report accepted.

**Resolutions**

Bill Belardo went thru resolutions and the results are as follows:

**Resolution #05052014-2** to approve a two year agreement extension with the Cuyahoga County Planning Commission for GIS assistance and mapping services in an amount not to exceed \$8,000. Motion to approve by Sheldon Lustig; seconded by Jim Armstrong.

**Resolution #05052014-3 & 4** thanking the LEPC Exercise Evaluation Team and participants for their service during the functional exercise at Momentive Performance Materials. Motion to approve by Herb Mausser; seconded by Mary Jane Pavlick.

**Resolution #05052014-5** approving reimbursement up to \$1,500 for Lt. Finkelstein to attend the 2014 National Association of SARA Title III Program Officials (NASTPPO) Conference in April 2014. Motion to approve by Mary Jane Pavlick; seconded by Frank Foley.



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**Resolution #05052014-6** establishing a records retention schedule for certain LEPC documents. Motion to approve by Sheldon Lustig; seconded by Randy Helmick.

**Resolution #05052014-7** approving the funding of a clandestine lab class for up to 40 first responders up to \$17,000. Motion to approve by Mary Jane Pavlick; seconded by Lt Alan Finkelstein.

**Resolution #05052014-8** approving withdrawal of Resolution #03032014-2 for reimbursement up to \$500 for Lt. Alan Finkelstein to attend the 2014 National Association of SARA Title III Program Officials (NASTPPO) Conference in April 2014. Motion to approve by Mary Jane Pavlick; seconded by Frank Foley.

#### **Public Information Requests**

Brenda Phifer reported 29 Information Requests since the January meeting.

#### **Tier II Reports: Mrs. Phifer**

Brenda Phifer reported 602 inventories have been entered so far this year.

#### **Management Subcommittee**

Chief Sloan discussed the Clan Lab Committee project of combining Clan Lab Response SOP's from various departments into one common County SOP. Also, the committee is looking to provide two trainings for up to 60 responders in clan lab response in the Fall. Next meeting is slated for this May.

#### **Facilities Security and Accident Prevention Subcommittee**

No Report. Herb Mausser would like to reinvigorate the FSAP Subcommittee by gaining membership. He and Bill Belardo will work together to reform the subcommittee.

#### **Transportation Subcommittee**

Sheldon Lustig discussed how Federal pressure to modernize the tank car fleet is proceeding. Contracts have been approved for the first 5,000 #111 & #112 tank car series. Mandatory testing of all shipments is proceeding.

Sheldon also discussed how a film crew down in Georgia was filming on a rail track when a train unexpectedly came thru killing two people and injuring many more. Film director did not have permission to use track for scene.



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The Cuyahoga Valley Scenic Railroad Committee will meet next week to discuss plans and training opportunities for first responders along the rail line.

Bob Gahr discussed RTA's Gator vehicle and how Chief Joyce said they would be interested in using it for a Cuyahoga Valley Scenic Railroad training or exercise so other departments can become aware of its capabilities.

**Spills Subcommittee**

The Spills Subcommittee met briefly prior to main LEPC meeting. Six letters will be sent to spillers who have not reported since the last meeting.

**Emergency Preparedness and Response**

Lt. Finkelstein discussed the 2014 LEPC Exercise that took place February 24, 2014 in Strongsville at Momentive Performance Materials. The scenario involved a release of boron trichloride by a potential terrorist. The following departments were involved in the exercise:

**New Business**

**Next meeting will take place Monday, July 14, 2014 at the Northeast Ohio Regional Sewer District.**  
The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.