



**CUYAHOGA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
SEPTEMBER 8, 2014 MEETING MINUTES**

**Roll Call**

Lt. Alan Finkelstein conducted roll call.

**Attendance:** Jim Armstrong\*, Bill Belardo, Wentworth Clapham\*, Lt. Kevin Simmons (Cpt. Mike Dziak\*), Lt. Alan Finkelstein\*, Scott Broski (Frank Foley\*), Bob Gahr\*, Randy Helmick\*, Chief Chris Kostura\*, Sheldon Lustig\*, Herb Mausser\*, Sharon Nicastro\*, Brenda Phifer, Ron James (Walter Topp\*)

\* - LEPC Member

**Guests:**

Dick Kotapish from the Lake County GIS Department gave an update on the NEO-COP.

**Minutes**

Lt. Alan Finkelstein conducted the meeting. Motion to approve previous meeting minutes did not occur due to absence of a quorum.

**Financial Report**

Bill Belardo presented the Financial Report for the period ending August 31, 2014. Resolution # 07142014-2 was paid in the amount on \$5,000.00 to Knowledge Center to develop SARA/CAMEO interface. The SERC FY15 Grant Award is pending resolution totaling \$115,922. The LEPC paid the Cuyahoga County Planning Commission a total of \$8,000 for GIS services for the next two years. Total balance for the period ending August 31, 2014 is \$345,943.63. There was not a motion to accept and file Financial Report due to the absence of a quorum.

**Resolutions**

Bill Belardo went thru resolutions. There was not a motion to accept the below resolutions due to the absence of a quorum. The Management subcommittee will vote on these resolutions prior to the next LEPC meeting on November 3, 2014.

- a. Resolution #09082014-1:** Accept & File August 2014 Financial Report
- b. Resolution #09082014-2:** Population Protection EHS Class Breakfast (\$500.00)
- c. Resolution #09082014-3:** 2014 Ohio Hazmat Teams Conference (up to \$13,000.00)
- d. Resolution #09082014-4:** 2014 Ohio Hazmat Teams Conference food (up to \$3,000)
- e. Resolution #09082014-5:** Transfer FY 2014 SERC Funds to CC OEM (\$76,565.33)
- f. Resolution #09082014-6:** Accepting FY 2015 SERC Funds (\$115,922.00)
- g. Resolution #09082014-7:** Hotel Reimbursement for OEMA/SERC Conference (\$110.00)



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**Public Information Requests**

Brenda Phifer reported 13 Information Requests since the last meeting in July.

**Tier II Reports: Mrs. Phifer**

Brenda Phifer reported that 151/215 SARA Plan facilities had been entered into database.

**Management Subcommittee**

No report.

**Facilities Security and Accident Prevention Subcommittee**

Herb Mausser announced there will be a Population Protection EHS Module course on Tuesday, October 21, 2014. All LEPC Members are invited to attend. Patrick Nelson will instruct the course.

**Transportation Subcommittee**

Bob Gahr discussed the CSX training that took place at the Collinwood Yard.

Sheldon discussed the CSX table top that took place at the Collinwood Yard where the scenario involved an 800,000 gallon onsite fuel tank exploded. CSX personnel from different departments were involved in the response along with local first responders. Also involved were spill cleanup companies that would be involved in such an incident as well as a few federal & state agencies.

Sheldon also mentioned that there hasn't been much activity with the Cuyahoga Valley Scenic Railroad due to their busy season and a change over in personnel. As soon as business slows down, the Subcommittee will reconvene to discuss further planning, training and exercising.

**Spills Subcommittee**

Scott Broski from the NEORSO filled in for Frank Foley to do the Spills Subcommittee report. Two spillers received a third letter that was drafted by the Cuyahoga County Law Department. The NEORSO, the OEPA and CC OEM went thru each of their spill logs at the Spills Subcommittee meeting. Three 30-Day Follow-up letters will be sent out as a result of the meeting.

**Emergency Preparedness and Response**

Lt. Alan Finkelstein discussed the Ohio Hazmat Conference that will take place the weekend of Oct. 31, 2014 in Solon, Ohio. The LEPC will help fund conference this year.



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**New Business**

Bill Belardo will look into whether resolutions can be passed via Management Subcommittee email vote.

Lt. Finkelstein announced the CAMEO course that is taking place at NASA beginning Oct. 21-23. 2014.

**Next meeting will take place Monday, November 3, 2014 at the Northeast Ohio Regional Sewer District.**  
The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.