



**CUYAHOGA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
March 5, 2012 MEETING MINUTES**

Roll Call

Chief Sloan conducted roll call.

Attendance: Jim Armstrong*, Brian Athey*, Bill Belardo, Captain Mike Dziak*, Lt. Alan Finkelstein*, Frank Foley*, Bob Gahr*, Randy Helmick*, Barbara Hermes*, John Jurcsisn*, Chief Kostura*, Sheldon Lustig*, Herb Mausser*, Brenda Phifer (Brandy Carney*), Tony Passalacqua*, Chief Sloan*, Randy Solganik*

* - LEPC Member

Guests: Harley Dunlap - USDHS

Administrative

Chief Sloan called the meeting to order at 1:30 PM. Everyone at the meeting introduced themselves due to new faces in attendance.

Minutes

Frank Foley amended the January meeting minutes. He was not present at last meeting, but minutes stated otherwise. Jim Armstrong invited LEPC Members to the Board of Health Radiation Preparedness Training at the previous meeting, which was not reflected in the minutes. Motion to approve minutes amended made by Mr. Sheldon Lustig and second by Lt. Finkelstein. Meeting minutes approved.

Mr. Gahr discussed the events and response to the Chardon High School incident. Chief Sloan discussed a little bit about the upcoming active shooter exercise coming up.

Financial Report

Ms. Nancy Veley presented the report on the fiscal activity for the period ending February 28, 2012. Two transfers were made to the Cuyahoga County Office of Emergency Management; \$50,000 LEPC portion of the Population Protection Project contract, the 18th Year HMEP Federal dollars plus the LEPC match and \$290 for the Tier II Boot Camp Workshop registration fees. Current balance is \$310,612.57

Both the 19th Year HMEP Grant Application and the SERC Application were submitted to the State for approval.

Chief Sloan inquired about when the next LEPC transfer of funds to the County will occur. The next transfer for personnel cost will take place at the end of June, which is SERC dollars.

A Motion to accept the financial report was made by Prof. Clapham; second by Herb Mausser. Financial Report approved.



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Chief Sloan (LEPC Chair) considering withholding County personnel funds if a few issues are not resolved regarding LEPC legal representation.

Nancy received receipt from Herb Mausser for Tier II Boot Camp breakfast.

Public Information Requests

Mrs. Phifer reported that there were 23 Information Requests since the last meeting.

Tier II Reports: Mrs. Phifer

Over 50 Tier II's have been recorded but they are still coming in.

Resolutions

- **Resolution # 030512-6:** Approving Acceptance of Funds Collected from the LEPC Tier II Boot Camp Workshop. On motion of Tony Passalacqua, seconded by Herb Mausser, the foregoing resolution was duly adopted. (\$290.00).
- **Resolution # 030512-5:** Approving Reimbursement for Refreshments for the LEPC Tier II Boot Camp Workshop. On motion of Bob Gahr, second by Prof. Clapham, the foregoing resolution was duly adopted. (\$40.96)
- **Resolution # 030512-7:** Approving Funding for Breakfast for the UASI/LEPC Exercise on Saturday, May 13, 2012. On motion of Prof. Clapham, seconded by Herb Mausser, the foregoing resolution was duly adopted. (500.00)
- **Resolution # 030512-1:** Approving the Purchase of a Bluehost Contract for Web Hosting Services for Online Training Materials for the Population Protection Project, Phase II. On motion of Barb Hermes, seconded by Prof. Clapham, the foregoing resolution was duly adopted. (500.00)
- **Resolution # 030512-3:** The LEPC will Withdraw Resolution # 091211-6 for hiring a Java Developer to Further Develop the Cuyahoga County Department of Public Safety & Justice Services Enterprise GIS System. On motion of Prof. Clapham, seconded by Sheldon Lustig, the foregoing resolution was duly adopted. (\$48,000.00)
- **Resolution # 030512-4:** Approving a One Year Contract Extension with the Cuyahoga county Planning Commission (Dan Meaney) for GIS Assistance & Mapping Services. On motion of Bob Gahr, seconded by Sheldon Lustig, the foregoing resolution was duly adopted. (\$8,000.00)

Management Subcommittee

Chief Sloan recognized both Lt Finkelstein & Bill Belardo for their efforts and continued success with the Population Protection Project. Chief Sloan discussed the need for the LEPC to have legal representation from the County. This issue was discussed last year at a Management Subcommittee meeting and still has not been resolved. The LEPC needs a legal representative to look over LEPC Bylaws and County Agreement to ensure we are abiding by, an operating, within the law. Chief Sloan mentioned that an



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inordinate amount of time has passed since and does not feel comfortable to maintain “business as usual” if we do not have the authority to do so. Issue needs to be resolved immediately. Discussion pursued on what our legal boundaries are in terms of membership and agreement with County regarding staff.

Facilities Security and Accident Prevention Subcommittee

Mr. Jurcsis discussed the Tier II Boot Camp workshop that took place February 10th. There was good interaction between the State, County and facility representatives. Mr. Jurcsis thanked Frank Foley for use of the facility; Bill & Brenda for their participation; Lt Finkelstein for CAMEO presentation and Herb Mausser for providing breakfast.

Transportation Subcommittee

Mr. Gahr discussed his attendance at the Federal Department of Transportation’s Transportation Incident Management Seminar. The local jurisdictions are in the process of developing a similar program. Many different disciplines were present. This program is beneficial for a hazmat response. ODOT’s job is to direct traffic during such an incident. These meetings will continue to take place monthly as they progress.

Mr. Lustig discussed a rail incident that took place in the Fall of 2009 in western Illinois where a derailment occurred, igniting hazardous materials. The NTSB finally released report last month. The NTSB and the FRA are running two years behind and in terms of educating people about incident, they are useless after this much time has passed. Last month, Mr. Lustig attended the training put on by the County Board of Health regarding radiation awareness.

Jim Armstrong from the County Board of Health discussed the Radiation Training.

Spills Subcommittee

Frank Foley discussed the Spills Subcommittee Meeting that took place prior to the main meeting. Bill will send follow-up letters to spillers who have not reported to the LEPC within 30 days of incident. A few spills that occurred in January will be looked into to gain more knowledge of what happened, if spill is reportable and request additional information regarding spill from possible spiller.

Chief Sloan reiterated that legal representation is needed from the County to determine if Ohio Sunshine Laws pertain to the Spills Subcommittee since sensitive information is discussed. Question is whether the public can attend Spills Subcommittee meetings, or any LEPC Subcommittee meetings, which discuss Homeland Security issues regarding chemical facilities. Committee needs legal guidance on this matter.

Emergency Preparedness and Response

Lt. Finkelstein discussed the upcoming 2012 LEPC Exercise on **Saturday, May 12**, which will take place at Ferro Corp. starting at 8am.



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New Business

LEPC Website

Bill Belardo still is working with County ISC to transfer data into new County format. Jim Armstrong requested a demo of County LEPC website once it is up and running.

GIS Website

Lt. Finkelstein discussed the existing County GIS System. The current GIS Project is still under development.

Chief Sloan adjourned the meeting.

Next meeting will be May 7th, 2012 at 1:30pm at the Northeast Ohio Regional Sewer District.
The Management Subcommittee will meet preceding the LEPC meeting at 12:30 pm.