

**LOCAL EMERGENCY PLANNING COMMITTEE
MAY 4, 2009 MEETING MINUTES**

Roll Call

Chief Bryan Sloan conducted roll call.

Attendance: Bill Belardo; Reggie Brown*; Brandy Carney*; Jim Carrel; Bob Cermak; Pete Clapham; Captain Mike Dziak*; Alan Finkelstein*; Frank Foley*; Bob Gahr*; Stu Greenberg*; Felicia Harrison; Randy Helmick*; Barbara Hermes*; Gary Holland*; Colin Johnson*; Chief Dennis Kancler*; Tim Kollin; Sheldon Lustig*; Herb Mausser*; John Muni; Don Obermeier; Tony Passalacqua*; Bob Patton*; Mary Jane Pavlick*; Melissa Rodrigo*; Captain Mark Scott*; Chief Bryan Sloan*; Randy Solganik*

* - LEPC member

Administrative

Chief Sloan called the meeting to order at 1:30 PM.

The minutes from the March 2, 2009 meeting were approved by a motion of Mr. Helmick and seconded by Mr. Finkelstein.

Financial Report

Mrs. Carney noted that much has not been taken out of LEPC fund since last meeting. Refreshments from the Spills 101 Seminar were deducted totaling \$67.71. Four people from the Cleveland HazMat Team will be attending a training in Pueblo, CO, which will not exceed \$5,000 total.

Mrs. Harrison provided the Financial Report. Some reports that have not been transferred from the LEPC to the Emergency Management General Fund. Donations totaling \$2,100 were received to help fund the General Physics Population and Protection Project. Thank You Letters will be sent to donors. Letters will also be sent to donors updating them on how their money is being sent. Mr. Finkelstein motioned to receive and file the Financial Report; motion seconded by Mr. Lustig and approved.

Public Information Requests

Mr. Belardo reported 27 public information requests since the last meeting, totaling 31 for 2009.

Management Subcommittee

Mr. Greenberg gave an updated report on the Population Protection Project. General Physics is in Phase II of the project. The LEPC Joint Task Force has had a number of problems with the product being produced by General Physics. Many conference calls and meetings have taken place with General Physics where the Joint Task Force was very explicit in what they believe needs to be accomplished to complete Phase II. The Joint Task Force informed General Physics to cease all operations until further notice. Mr. Greenberg mentioned that the Joint Task Force should meet soon to discuss further actions.

Mrs. Rodrigo informed the LEPC that the Joint Task Force surveyed members who were interviewed by General Physics and concluded that these members were not asked the questions that General Physics said they would illustrate in the RFP.

Mr. Greenberg stated that he is concerned about General Physics ability to create a good product for the county. The entire project could be in jeopardy if issue isn't resolved. LEPC members continued to voice their concerns regarding whether General Physics has the ability to create a viable product. A letter will be drafted by the Joint Task Force to be sent to General Physics, presenting a deadline for replacing the project manager and a deadline to ensure illustrated requirements in the RFP to be met. Mr. Muni motioned for a letter to be sent to General Physics regarding a deadline for replacing the current project manager with a more competent manager to ensure requirements illustrated in the RFP are met; motion seconded by Mrs. Hermes and approved.

Facilities Safety and Security Subcommittee

Mrs. Carney noted that Mr. Mausser was unable to attend the LEPC meeting and that there were no updates from the Facilities Safety and Security Subcommittee.

Mr. Greenberg mentioned that today is the 25th anniversary of the Bhopal disaster. It is also the anniversary of an incident that occurred in West Virginia, which the Chemical Investigation Safety Board performed a study showing significant details regarding the incident.

Transportation Subcommittee

Mr. Lustig discussed the tour he took with Captain Dziak and other members of the Cleveland Fire Department of the Norfolk Southern right- way and of the tunnels on the short line that run along the track. Questions of concern were posed due to the elevation of the track and its' accessibility for first responders in the event of an emergency. Mr. Lustig made a request to Norfolk Southern to take another tour of their tracks and also will request a tour with CSX. A review of the Kent, OH train derailment was also discussed at the last meeting.

Spills Subcommittee

Mr. Foley reported on the Spills Subcommittee's progress regarding the Atlantic Aviation Enforcement. Mr. Kollin presented a check to the LEPC in the amount of \$10,425.00 from the Atlantic Aviation Enforcement. Mr. Foley thanked Mr. Kollin, Mrs. Rodrigo, Mrs. Carney and Mr. Belardo for role in the Atlantic Aviation case. Mr. Kollin thanked the Ohio EPA for their efforts in making this case run smoothly with concise and prompt documentation. Discussion pursued on how the fine money will be spent. Chief Cek will receive top priority for training opportunity since the spill occurred in his city. There was not a definite conclusion of how the money will be spent. Mr. Patton motioned to receive and accept the Atlantic Aviation fine of \$10,425.00; motion seconded by Mr. Foley and approved

Emergency Preparedness and Response

Mr. Finkelstein discussed the joint HaMat and UASI Exercise that will take place Saturday, May 15, 2009. Southwest/Chagrin HazMat Team in conjunction with Cleveland Fire will be playing in this year's event. Mrs. Carney mentioned that everyone who wanted to be an Observer could participate either at the County EOC or at the Trans Flow site at 2700 West 3rd St. in Cleveland, OH at 9:00am. Mr. Patton motioned for a resolution of up to, but not exceeding \$1,000.00 for any cost accrued for the full-scale exercise, motion seconded by Mr. Gahr. Mrs. Carney will be in charge of how that money is spent.

Compliance and Tier II Submissions

Mr. Belardo stated that there are 406 facilities so far in database, but Tier II's are still being submitted and entered into CAMEO. Non-Comp letters will be sent to facilities and then sent to the State of Ohio.

Other Business

Chief Sloan mentioned that Chief Simon had sent a letter to him regarding his department staffing issues affecting his presence at LEPC meetings. The Fire Chief's Association will in turn replace him with another representative.

Mrs. Rodrigo discussed the H1N1 outbreak that started two weeks ago and the EOC's role and issues that arrived during the event. Discussion pursued about the PIO's and Health Commissioner's role of gathering the most up to date info and making sure a clear/concise message is portrayed to the public. Director Holland explained to the LEPC the history behind the advent of an EOC and its' role and functionality throughout an emergency.

Mr. Cermak disclosed that the BOCC has signed a lease agreement with Tri- C to acquire property in Parma to house both the Public Safety Staff and Central Services.

Mr. Brown has set the date of June 4th at 10:00 am to hold a meeting with neighboring LEPC's, at his office in Twinsburg, OH, to discuss differing committee procedures.

Chief Sloan showed recognition and thanks to Mr. Patton for all his years of service as the LEPC Chairman. Mrs. Carney read the resolution for recognition of service to the LEPC that was created for Mr. Patton. Attendee's of the meeting showed praise for Mr. Patton by sharing his accomplishments throughout his tenure. Director Holland motioned to accept resolution for the recognition of service of Mr. Patton; motion seconded by Mr. Gahr and approved.

Chief Sloan adjourned the meeting at 3:05 pm.

Next meeting set for July 6, 2009 at 1:30pm at NEORSB.