



**CUYAHOGA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
JULY 9, 2012 MEETING MINUTES**

Roll Call

Chief Sloan conducted roll call.

Attendance: Jim Armstrong*, Brian Athey, Bill Belardo, Captain Mike Dziak*, Bob Gahr*, Randy Helmick*, Barbara Hermes*, Chief Kostura*, Sheldon Lustig*, Herb Mausser*, Brenda Phifer (Brandy Carney*), Mary Jane Pavlick*, Chief Sloan*, Randy Solganik*

*** - LEPC Member**

Guests: Mayor Susan Infeld (Mayor's & Managers)
Ed Earley (Savage Services)

Administrative

Chief Sloan called the meeting to order at 1:30 PM. Chief Sloan introduced the new Office of Emergency Management Administrator, Walter Topp. Mr. Topp discussed his professional background and expressed his pleasure in being back working in the Cleveland area. Visitors at the LEPC meeting introduced themselves as well.

Lt. Finkelstein introduced Dick Kotapish, Lake County GIS Director, to the LEPC. Dick gave a presentation on the GIS COP (Common Operating Picture) website to the LEPC and to answer any questions committee members may have.

Minutes

Motion to approve minutes made by Herb Mausser and second by Mary Jane Pavlick. Meeting minutes approved.

Financial Report

Mr. Belardo presented the report on the fiscal activity for the period ending June 30, 2012. One payment of \$448.00 was paid to Italian Creations for providing lunch at the LEPC Exercise. Current balance is \$310,123.61

A Motion to accept the financial report was made by Randy Solganik; second by Bob Gahr. Financial Report approved.

Public Information Requests

Mrs. Phifer reported that there were 6 Information Requests since the last meeting, totaling 63 for the year.



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Tier II Reports: Mrs. Phifer

Non-Comp letters were sent to facilities. SARA Plan packets will be sent to facilities on July 16th.

Management Subcommittee

Chief Sloan discussed how the Management Subcommittee met to discuss the current Bylaws. Mike Dolan, County Prosecuting Attorney, had made a few amendments to the document. Mr. Belardo went through the suggested changes with the committee. He will draft language regarding reimbursement policy, Ohio Sunshine Law and confidential records. LEPC Members will receive a draft of the Bylaws prior to September meeting.

Facilities Security and Accident Prevention Subcommittee

No formal report. Mr. Mausser mentioned the committee would discuss ideas for the February 2013 seminar after the September main meeting.

Transportation Subcommittee

No formal report. Mr. Lustig discussed the planned field trip with Norfolk Southern around the Rockport Yard.

Spills Subcommittee

Mr. Foley discussed the Spills that have occurred since the last meeting. Mr. Belardo will send out 30-Day Follow-Up letters to spillers who are not in compliance. Mr. Brown discussed the fish kill that took place in the Rocky River. Investigation is ongoing.

Emergency Preparedness and Response

Lt. Finkelstein discussed the final version of Phase II of the Population Protection Project. Online classes developed from project will be available soon. Lt. Finkelstein thanked all who were involved with this project. Next step is rolling out the classes. The LEPC anticipates receiving HMEP funds for classroom materials and instructor fees.

Chief Sloan also thanked everyone who worked on the Population Protection Project and discussed the significance of its completion.

Lt. Finkelstein mentioned the upcoming 2012 SERC Conference in Reynoldsburg, Ohio on August 8-9th. All LEPC Members are encouraged to attend. The committee will reimburse lodging costs but not food.



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New Business

A motion to approve funding for reimbursement for lodging and airfare for the Chemical Safety & Security Conference in Baltimore, MD for up to \$500 by Barbara Hermes, seconded by Randy Helmick. Lt. Finkelstein abstained. Resolution approved

A motion to approve resolution #070912-1 recommending the LEPC to enter into an Agreement with Lake County using the Justification for Other than Full and Open Competition Process to develop Cuyahoga County Dept. of Public Safety and Justice Services Enterprise GIS System up to \$40,000 by Prof. Clapham, seconded by Bob Gahr. Resolution approved.

A motion to approve acceptance of supplemental training funds from the HMEP 19th Year Grant in the amount of \$11,900 and to distribute these funds according to the submitted requests by the Chagrin/Southeast Council of Government for conducting two 8-hour HAZMAT IQ sessions on August 13-14, 2012 by Bob Gahr, seconded by Chief Kostura. Resolution approved.

Bill Belardo discussed the completion of the LEPC website. <http://lepc.cuyahogacounty.us/>

Next meeting will be September 17th, 2012 at 1:30pm at the Northeast Ohio Regional Sewer District. The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.