

**LOCAL EMERGENCY PLANNING COMMITTEE
MARCH 3, 2008 MEETING MINUTES**

Roll Call

- Mr. Greenberg conducted roll call.
- Attendance: Bill Belardo; Reggie Brown*; Vikki Bunting; Brandy Carney*; Jim Carrell; Alan Finkelstein*; Frank Foley*; Bob Gahr*; Stu Greenberg*; Randy Helmick*; Barbara Hermes*; Gary Holland*; Colin Johnson*; Chief Dennis Kancler*; Sheldon Lustig*; Paul Novak; Herb Mausser*; Bob Patton*; Brenda Phifer*; Melissa Rodrigo*; Captain Mark Scott*; Randy Solganik*;

* - LEPC member

Administrative

Mr. Patton called the meeting to order at 1:30pm.

The minutes from the January 7, 2008 meeting were approved by a motion of Mr. Finkelstein and seconded by Mr. Johnson. Ms. Hermes abstained.

Mr. Patton introduced Bill Belardo, the newly hired Environmental Specialist for Cuyahoga County.

Financial Report

Ms. Carney provided the Financial Report for Ms. Johnson. Since the last meeting, two payments were deducted out of the HMEP Planning fund and paid to the Cuyahoga County Planning Commission/Dan Meany for mapping services for the CY2006 Sara Plan. Mr. Mausser motioned to receive and file the Financial Report; motion seconded by Chief Kancler and approved.

Public Information Requests

Ms. Phifer reported 22 public information requests since the last meeting, totaling 36 for 2008.

Management Subcommittee

Mr. Patton informed the committee that Chief Ledford of Bedford Heights was replacing Chief Sloan as Chair of the Cuyahoga County Emergency Services Advisory Board (CCESAB).

Mr. Greenberg discussed the current status of the Population Protection project, informing the committee that the first meeting with the selected vendor, General Physics Corp, was held on January 22, 2008. Currently, GPC is working on the

first phase, which entails reviewing County and corresponding jurisdictions policies, plans and procedures, and submitting a draft report for review from the Population Protection Task Force. Hopefully this step will find gaps and overlaps that can be addressed, as well as giving GPC a better understanding of how our County works. Ms. Carney will also begin establishing focus groups for the second phase upon receipt of each group's desired objectives from GPC. The next meeting will be planned for mid April. Funding for the first and second phase of the project has already been secured.

Ms. Rodrigo stated that Ms. Carney has been diligently working on the associated contracts for the project. Ms. Rodrigo also informed the committee that she plans on asking the CAT committee for funds for the final two phases. She strongly encouraged the committee to find additional funding for those phases, emphasizing the impact that outside funding has in leveraging CAT committee dollars.

Facilities Safety and Security Subcommittee

Mr. Mausser reported that overall there were good responses on the 114 evaluations he received from the CFATS seminars. The committee will be meeting soon to discuss both the evaluations and their next steps.

Transportation Subcommittee

Mr. Lustig reported that the committee held their recent meeting at the Ohio Turnpike Commission, and received a tour of the facility. They discussed the recent derailment that occurred in close proximity to the Clorox plant. On February 10th, CSX rail cars derailed at W. 130th and Enterprise Ave. The accident involved 88 cars, none of which were carrying Hazardous Materials.

The committee plans to further look into the topic of ODOT signage in relation to allowed hazmat routes. Apparently, signage is placed within the off-limit routes, rather than always at the very beginning. The committee is also discussing the Heartland Corridor, and the reduction of rail flow that Cleveland/Cuyahoga may see from the project. Finally, Mr. Lustig announced the next Transportation Committee meeting will be held at the Lake County EMA and Fire Chief Mark Mlachak, the Incident Commander for the Lake County derailment, will be in attendance.

Mr. Greenberg stated the representation on the Transportation Committee, which includes members outside of LEPC members, has helped it to move forward in getting tasks discussed/accomplished. It includes people from Ohio Highway Patrol, NOACA, ODOT, Cuyahoga County Engineers Office and (proposed) RTA.

Ms. Rodrigo stated that she is writing a letter, per Director Holland, to Cleveland Public Safety and CECOMS asking them to notify the on-call Emergency Management staff person in the event of any future derailment.

Spills Subcommittee

Ms. Carney reported that the committee met just prior to the main meeting. All 2007 and 2008 non-compliance letters are up to date and have been sent out to violators. The committee will continue holding their meetings just prior to the main meeting.

Emergency Preparedness and Response Subcommittee

Mr. Finkelstein announced that this year's Hazmat exercise (SFY 2008) will involve a table top with the City of Cleveland. It will be held at the Cleveland American Red Cross on May 7th, 9:00 am – 12:00 immediately followed by a hot wash from 12:00 – 1:00pm. Ms. Carney asked the Committee to entertain the idea of funding the food/lunch for the exercise. On a motion on Captain Scott, seconded by Ms. Hermes, the committee agreed to pay up to \$800.00 for food for the event.

Compliance and Tier II Submissions

Ms. Phifer stated that 289 Tier II inventories have been entered into Access/Cameo, and that many more are continuing to come in.

Discussion ensued regarding Tier II electronic vs. paper filings, and the possibility of endorsing strictly electronic filing. The question was asked if the City of Cleveland report includes the identical information that is asked by both the state and the County. Ms. Carney will look into the preferred method by the City of Cleveland. The issue was tabled and sent to the Emergency Preparedness and Response Subcommittee for further review. Mr. Greenberg further mentioned hosting a training seminar teaching electronic filing to all County chemical facilities.

Other Business

Regarding purchasing a subscription to BNA (Right-to-Know subscription), the committee decided that it was unnecessary at this time considering all the resources that are available on line for free.

OREIS Software was discussed, which allows responders to directly access and confirm real-time hazmat contents of railcars that have been involved in an incident. On a motion of Mr. Lustig, seconded by Mr. Gahr, the committee agreed to fund one year at \$500.00, which includes up to 20 licenses/sets. Who will be in receipt of the software sets was sent to the Management Committee.

At its January meeting, the NEORS D Board of Trustees approved a resolution to honor the memory of Richard N. Connelly, a 30-year NEORS D employee, by establishing the "Northeast Ohio Regional Sewer District Richard N. Connelly Scholarship" and initially endowing the scholarship for \$50,000 (NEORS D may approve additional funding in the future). The scholarship fund will be managed by the Cuyahoga Community College Foundation. Two or more \$1,000 scholarships will be awarded annually, beginning in Spring 2009, to Tri-C students majoring in:

- Biology;
- Chemistry;
- Construction Engineering Technology;
- Earth Science;
- Electrical/Electronic Engineering Technology;
- Environmental Health & Safety Technology;
- Integrated Systems Engineering Technology;
- Mechanical Engineering Technology;
- Physical Science; or
- Physics.

The scholarship winners will also be offered a 12-week paid internship at NEORS D.

Mr. Patton announced Frank Foley was officially promoted as Superintendent of Environmental Services for NEORS D.

Mr. Lustig asked about the status of ID badges. Ms. Carney stated that she would bring the newly received software to make badges for the next meeting.

Captain Mark Scott mentioned that he, or a Cleveland Hazmat representative, would be assisting EM personnel on site visits within the City of Cleveland. Ohio SERC will be reimbursing the LEPC \$250.00 for each visit that is performed. The difficulty may lie in getting agreement from the facility to visit. Mr. Solganik mentioned asking his board at their upcoming meeting if they would be interested in allowing a visit. Ms. Carney stated she would draft a letter to send out to both Mr. Solganik's City Plating, and other potential sites.

Mr. Gahr mentioned to keep the idea open of holding upcoming meetings at additional sites, noting the possibility of the new Olmsted Falls Fire Department.

Mr. Holland mentioned that the County is looking at Phase II of the Parma move, which includes pricing and contracts. In addition he told the committee that Enhanced 911 for the County, part of the Intergraph/GIS project, is continuing to move forward.

Mr. Patton adjourned the meeting.

Next meeting set for May 5, 2008 at 1:30pm at NEORS D.