



**CUYAHOGA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
JANUARY 12, 2015 MEETING MINUTES**

Roll Call

Chief Sloan conducted roll call.

Attendance: Jim Armstrong*, Scott Broski*, Reggie Brown*, Cpt. Mike Dziak*, Lt. Alan Finkelstein, Randy Helmick*, Barbara Hermes*, John Jurcsisn*, Chief Chris Kostura*, Sheldon Lustig*, Herb Mausser*, Sharon Nicasastro*, Don Obermeier*, Mike Kalstrom (Bob Patton*), Brenda Phifer, Lt. Kevin Simmons, Chief Bryan Sloan*, Cory Paul (Jessica Tischler*), Ron James (Walter Topp*), Nancy Veley

* - LEPC Member

Guests:

Jay Dick - Sherwin Williams
Jennifer Leone – Clear Channel
Joyce Fijalkovich – Clear Channel

Presentation

Jennifer Leone of Clear Channel gave a presentation regarding billboard locations and prices for the Population Protection ad campaign. The LEPC main members gave the LEPC Management Subcommittee the authority to vote on which option to choose at their next meeting.

Elections

The LEPC must vote for a Chair and Vice Chair every two years to be in compliance with the State. A motion was made to make nominations for potential candidates. No nominations were made. The incumbents are willing to serve another two-year term. Motion to approve Chief Bryan Sloan as Chair and Lt. Alan Finkelstein as Vice Chair by Sheldon Lustig; seconded by Herb Mausser.

Minutes

Chief Sloan conducted the meeting. Motion to approve minutes by Herb Mausser; seconded by Randy Helmick. Meeting minutes approved.

Financial Report

Nancy Veley presented the Financial Report for the period ending December 31, 2014. HMEP Planning Grant reimbursement transferred to the Office of Emergency Management in the amount of \$23,330.40. The Chagrin/Southeast COG was reimbursed for training in the amount of \$8,755.79. The Southwest COG was reimbursed for training in the amount of \$3,656.76. Lt. Alan Finkelstein was reimbursed for his attendance at the NASTTPO Conference in the amount of \$1,151.17. Clandestine Lab Training Materials were purchased in the amount of \$1,100.00. The Cleveland Fire Training Academy was reimbursed for



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costs accrued for supplies for the Clandestine Lab Training in the amount of \$286.34. The HMEP Training and Planning Grants were accepted by the LEPC totaling \$28,158.82. Total balance for this period is \$335,570.08. Motion to accept Financial Report by Herb Mausser; seconded by John Jurcisin. Resolution # 01122015-1 Financial Report accepted.

Resolutions

Chief Sloan went thru resolutions and the results are as follows:

Resolution #01122015-2 Approving HMEP 22nd Year Planning Grant Transfer to OEM (\$29,534.12). Motion to accept the above stated resolution by Sheldon Lustig; seconded by Ron James.

Resolution #01122015-3 Approving Withdrawal of Resolution #05052014-7 Clan Lab Class Approval. Motion to accept the above stated resolution by Lt. Alan Finkelstein; seconded by John Jurcisin.

Resolution #01122015-4 Approving NES Clan Lab Class (\$26,500.00). Motion to accept the above stated resolution by Jim Armstrong; seconded by Don Obermeier.

Resolution #01122015-5, 6, 7 Thanking Frank Foley, Bob Gahr and Mary Jane Pavlick for their years of service on the LEPC. Motion to accept the above stated resolution by Herb Mausser; seconded by Scott Broski.

Resolution #01122015-8 Approving NASTTPO Conference Reimbursement (\$2,000.00). Motion to accept the above stated resolution by Herb Mausser; seconded by Randy Helmick.

Resolution #01122015-9 Approving Hazmat Online CEU's from CSU (\$3,000.00). Motion to accept the above stated resolution by Sheldon Lustig; seconded by Barbara Hermes.

Public Information Requests

Brenda Phifer reported 16 Information Requests since the last meeting in November.

Tier II Reports: Mrs. Phifer

Brenda Phifer reported that she has received one Tier II as of yet.

Management Subcommittee

Chief Sloan thanked Herb Mausser and Lt. Finkelstein for their hard work with making sure LEPC Membership is up to date and in compliance. More discussion will take place regarding this matter at the next LEPC Management Subcommittee meeting.



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The Clandestine Lab Committee will meet on Tuesday, January 13th to discuss SOP's, informal response MOU's and future training opportunities.

Facilities Security and Accident Prevention Subcommittee

No Report.

Transportation Subcommittee

No Report.

Spills Subcommittee

Scott Broski reported the Subcommittee went thru 2014 spills that are still outstanding and have not sent in their 30-day reports. Both Swift Transportation & North Star will be referred to the County Law Department for further action for not sending in their reports.

Emergency Preparedness and Response

Lt. Alan Finkelstein relayed a thank you to the LEPC from Mark Vedder for helping to fund the Ohio Hazmat Teams Conference. Mark anticipates the PUCO will fund the conference next year.

Lt. Finkelstein mentioned there will be a brief meeting after the main LEPC Meeting to discuss the upcoming LEPC Exercise. This year, the Westshore Hazmat Team will perform a table-top exercise. Lakewood Fire Department will be the host.

New Business

Bill Belardo gave a status update on the NEO COP GIS website. Currently, both Lake County and Cuyahoga County's Legal Departments are working on the language in the MOU. Dick Kotapish will give a demo of the website at the next LEPC Meeting on March 2, 2015.

Next meeting will take place Monday, March 2, 2015 at the Northeast Ohio Regional Sewer District.
The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.