

**CUYAHOGA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
JANUARY 11, 2010 MEETING MINUTES**

Roll Call

Chief Bryan Sloan conducted roll call.

Attendance: Bill Belardo; Reggie Brown*; Vikki Bunting; Jim Carrel; Robert Cermak; Michael Dziak; Alan Finkelstein*; Frank Foley*; Tom Ford*; Robert Gahr*; Randy Helmick*; Barbara Hermes*; John Higginbotham; Sheldon Lustig*; Herb Mausser*; Don Obermeier*; Tony Passalacqua*; Bob Patton*; Mary Jane Pavlick*; Brenda Phifer; Melissa Rodrigo*; Hugh Shannon*, Bryan Sloan*; Randy Solganik*; John Snack*; Dane Tussel; Nancy Veley

* - LEPC member

Visitors:

Seth Harbaugh, NASA; Chet Kielisiek, Ferro Corp; Andrew Laturia, Ferro Corp; Jeff Stawicki, Ferro Corp; Lisa Wagoner, Ferro Corp;

Administrative

Chief Sloan called the meeting to order at 1:30 PM.

The minutes from the January 11, 2010 meeting were approved by motion of Mr. Lustig and seconded by Ms. Pavlick. Mr. Foley abstained as he was not present at the last meeting.

Election

Nominations were taken from the floor for the positions of Chairman and Vice Chairman, according to the procedures outlined in Section III (C) of the LEPC Committee's Bylaws.

Mr. Finkelstein presented a motion that Chief Sloan continue as Chairperson and that Ms. Rodrigo continue as Vice Chairperson for the 2010 calendar year. This motion was seconded by Mr. Mausser and unanimously approved.

Financial Report

Mr. Shannon reported that there was no fiscal activity since the last meeting and there was no change from the previous financial report.

Mr. Lustig motioned to receive and file the Financial Report; motion seconded by Mr. Patton and approved.

Public Information Requests

Mrs. Phifer reported 45 public information requests since the last meeting, totaling 220 for the year.

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Management Subcommittee

Shelter in Place: Ms. Rodrigo reported that three proposals were received by the County in response to the Population Protection Community Development RFP. Upon recommendation of the joint Task Force these proposals were referred to the County Commissioners. The three proposals were reviewed and rated by seven members. The highest rated proposal was from CSU. There were two additional meetings and there was a vote and a recommendation was made to move ahead with Cleveland State University. Chief Sloan thanked everyone involved for their efforts in pursuing this very important project.

Membership: Chief Sloan reported that the committee has met and started preliminary work on the proposed revisions to the LEPC bylaws. Due to the holidays there have been no further meetings. Chief Sloan stated that the bylaws will be aligned with the Federal and State requirements and will probably also include the provision for at-large positions. Ms. Rodrigo stated that one of the initiatives for 2010 is to solidify the LEPC bylaws and update the agreement between the County and the LEPC. Chief Sloan stated that the committee will continue to meet and a draft of the revised LEPC bylaws will be available by the next LEPC meeting.

Facilities Security and Accident Prevention Subcommittee

Mr. Mausser reported that a subgroup of the subcommittee met with representatives from OSHA in November. The intention is to go forward with a half-day seminar sometime early in 2010. There would be a one hour plenary session followed by three break-out sessions. There would be one session for facilities using chlorine, one for facilities using ammonia, and one for facilities using any other hazardous substances at their facility. Mr. Mausser stated that currently they are looking at working out the timing and finding a suitable and available location for the seminar.

Transportation Subcommittee

Mr. Lustig reported that the Amtrak Passenger Train Emergency Response training is scheduled for January 19th, 20th, 21st, and 22nd at the Cleveland Fire Training Academy. There will be eight training sessions that include a morning and afternoon session each day along with one evening session. Mr. Lustig also stated that Amtrak was providing two instructors and would also be bringing some equipment that would be staged at the downtown Amtrak depot for additional hands-on training.

Ms. Rodrigo reported that the letter drafted by this committee addressing concerns regarding the railroad routing of hazardous cargo through major cities is in its final draft and will be mailed very soon.

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Spills Subcommittee

Mr. Foley reported that the Spills Subcommittee met immediately prior to this meeting. He stated the committee reviewed the spill spread sheets and determined that there were three spills since the last meeting that needed follow-up as well as three spills that still required follow-up reports from the responsible party. Follow-up correspondence will be sent to them as well. Mr. Brown reported that the number of spills is down significantly. In 2008 there were 4900 reported spills and in 2009 this number is 3600. He stated that this may be due to the economy and the reductions in industry and transportation.

Emergency Preparedness and Response

Mr. Finkelstein reported that once again The Ohio HazMat Conference was a success and very well attended. He also stated that it was time to look at the annual state HazMat exercise. Ms. Rodrigo reported that this year this exercise would involve the Westshore region and would be more of a collaborative effort and be incorporated into the State's sixteen county state-wide exercise taking place on March 18th.

Tier II Submissions

Ms. Phifer reported that the Tier II reports would start coming in about the middle of February. She stated that she would have a report for the next meeting.

Other Business

Mr. Patton asked Mr. Shannon the status of the proposed new EOC construction at TRI-C. Mr. Shannon responded that we were denied much of the grant funding that had been applied for, as the guidance had changed. We are currently reevaluating our needs and looking at other sources of funding. He stated that the TRI-C site is not out of the question, but at this point we have not secured any outside funding. He reported that we are also looking at communities that are doing construction in the public safety arena with the possibility of "piggy-backing" on one of these projects if that is a feasible possibility.

There being no further business Chief Sloan adjourned the meeting.

Next meeting will be March 01, 2010 at 1:30pm at NEORS.

The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.