



**Cuyahoga County
Local Emergency Planning Committee
January 9, 2017 Meeting Minutes**



- **Roll Call-** Chief Sloan conducted roll call and led the meeting.
 - **LEPC Members in Attendance:** Jim Armstrong, Wade Balsler, Scott Broski, Alan Finkelstein, Tom Hartman, Barbara Hermes, Roger Klein, Bryan Kloss, Chief Chris Kostura, Capt. Greg Lightcap, Sheldon Lustig, Jim Maskil, Herb Mausser, Sharon Nicastro, John O'Donnell, Chief Bryan Sloan, Randy Solganik
 - **Guests:** Nancy Veley- Cuyahoga Public Safety & Justice Services, Serena Steele- CCOEM, Mark Vedder- Chagrin/SE Hazmat, Michelle Sowers- Ohio EMA, Darla Rivera- McGean, Fred Romeo- ODNR Oil and Gas, Jennifer Meyer- Cuyahoga County Prosecutor's Office

- **Minutes-**
 - The committee approved the minutes from the Sept. 12, 2016
 - There was no quorum at the November 7, 2016 meeting, Committee made a motion to file the 11/7/16 minutes.

- **Financial Report** for the period ending December 31, 2016:
 - Invoice paid to Nak's Catering for Hazmat Exercise- \$1,937.50
 - Invoice paid to Nak's Catering for Rail Hazmat classes- \$900.00
 - Invoice paid to PS Awards- \$48.95
 - Reimbursement from Ohio EMA for SW Council of Government for IAFC Conference- \$3,088.18

- **Resolutions Approved**
 - **Resolution #11072016-1:** Accept and File Financial Report Period ending Oct. 31, 2016
 - **Resolution #11072016-2:** Thanking Reggie Brown
 - **Resolution #01092017-1:** Accept & File Financial Report Period ending December 31, 2016
 - **Resolution #01092017-2:** Approving Reimbursement to Southwest COG for IAFC Conference
 - **Resolution #01092017-3:** Approving Payment for 2015 Ohio Hazmat Conference
 - **Resolution #01092017-4:** Approving Funding for Online Hazmat Technician Training
 - **Resolution #01092017-5:** Apply and Accept State FY17 SERC Grant Award
 - **Resolution #01092017-6:** Apply and Accept HMEP 24th Year Grant Funds
 - **Resolution #01092017-7:** Approving Reimbursement to the Chagrin/SE COG for the IAFC Conference

- **Spills Subcommittee**
 - Jennifer Meyer from Cuyahoga County Prosecutor Office attended meeting. Jennifer is assisting LEPC with 1 outstanding spill, and will assist with future spill issues.
 - November/December spills: 5 reportable spills
 - 3 submitted reports
 - 2 are not past 30 days yet, so they still have time to submit their report
 - Group had a discussion of what constitutes a reportable spill; what is included in the spill reports; and what actions are taken after reports are received

- **Management Subcommittee**
 - With members retiring, need to find good replacement members
 - Membership Committee formed several years ago. Will try to get this subcommittee to reconvene in order to create smooth transition when members retire



**Cuyahoga County
Local Emergency Planning Committee
January 9, 2017 Meeting Minutes**



- **Facilities Security and Accident Prevention Subcommittee**
 - Not in attendance-no report

- **Transportation Subcommittee**
 - Responded to Federal Railroad Administration's most recent letter, stating response was not satisfactory in addressing the concerns brought up by LEPC. Requested that LEPC members be allowed to evaluate the Norfolk Southern and CSX safety/security plans, route analyses, and route selection.
 - Various rail incidents across the country with various injuries and fatalities: Amtrak in Philadelphia; Hoboken, NJ; New York City; Long Island Rail Road
 - Developed scenario for rail incident near Lubrizol Plant in Wickliffe, OH. Info was passed along to Lake County LEPC for their use

- **Emergency Preparedness and Response**
 - 2017 LEPC/Hazmat Tabletop exercise will involve Cleveland Fire. Planning group met in December to begin discussing. Need to evaluate final 2 objectives for final year of exercise cycle- traffic and access control, shelter management
 - 4 objectives: Response Personnel Safety, Population Protective Actions, Traffic and Access Control, Shelter Management
 - Other players: Cleveland PD, Red Cross, chemical facility (TBD), Cle OEM, others
 - First meeting- Dec 22
 - Next meeting- Jan. 26
 - Received Concurrence from SERC for annual Hazmat Plan update
 - Discovered funds from State Homeland Security grant for exercise. Passed info along to hazmat team leads. Not necessarily LEPC-related, although the hazmat teams may get involved.
 - Attended NASTTPO Conference in October.
 - Updated Guidelines for Risk Management Plans from U.S. EPA

- **CCOEM Report**
 - Interviewed 4 candidates in December for Environmental Specialist position. Dir. of Public Safety formerly approved pick and HR will be notifying soon
 - Hazmat Emergency Response Plan formally accepted by SERC.
 - HMEP and SERC Grant applications will be submitted
 - Voting on LEPC Resolutions must be done in meetings, no longer able to vote via email- per County Law Dept.
 - Public Records Requests-20
 - Tier II Reports- 1

- **New Business:**
 - Sharon Nicastro from Community Organizations Active in Disaster (COAD) spoke to the group regarding decontaminating animals in a disaster. Group discussion about who would provide decon to pets; what level training is needed; whether animal volunteers need to be trained.
 - Cuyahoga County Board of Health maintains documents discussing decontaminating/cleaning up former meth labs in houses



**Cuyahoga County
Local Emergency Planning Committee
January 9, 2017 Meeting Minutes**



- **Next Meeting:**

- LEPC Spills Subcommittee meeting: Monday, March 6, 2017 at the Northeast Ohio Regional Sewer District at 12:30pm
- Main LEPC meeting: Monday, March 6, 2017 at the Northeast Ohio Regional Sewer District at 1:30pm