



**CUYAHOGA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
JULY 1, 2013 MEETING MINUTES**

Roll Call

Chief Sloan conducted roll call. This meeting did not have a quorum.

Attendance: Laura Travers (Jim Armstrong*), Bill Belardo, Wade Balsler (Reggie Brown*), Walter Topp (Brandy Carney), Lt. Alan Finkelstein*, Frank Foley*, Robert Gahr*, Sheldon Lustig*, Herb Mausser*, Don Obermeier*, Mary Jane Pavlick*, Brenda Phifer, Chief Bryan Sloan*, Jessica Tischler*

* - LEPC Member

Guests: Sharon Nicastro (Citizen Corp)
Kevin Friis (South Pointe Hospital)

Minutes

Chief Sloan asked that everyone review the previous meetings' minutes to see if amendments are needed. None were mentioned. Meeting minutes cannot be approved due to lack of quorum.

Financial Report

Bill Belardo presented the Financial Report for the period ending June 30, 2013. A resolution will have to be passed to transfer SERC FY 2013 grant funds to the Office of Emergency Management for both the Hazmat Coordinator and Environmental Specialist positions. Also, a resolution will have to be passed for last meetings Financial Report due to a few concerns regarding content. A question was asked about this meeting Financial Report which will be forwarded to Nancy Veley for further review. Financial reports cannot be accepted due to lack of quorum.

Public Information Requests

Mrs. Phifer reported 23 Information Requests since the last meeting, totaling 54 for the year.

Tier II Reports: Mrs. Phifer

Brenda is working on the SARA Plan packets that will be sent to facilities.

Management Subcommittee

Chief Sloan discussed housing a subcommittee under the LEPC concerning clandestine lab response training. Clandestine labs produce hazardous material byproducts that need careful attention during response and cleanup efforts. LEPC Grant monies can be used to train first responders on how to safely and effectively dismantle these labs.



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BCI employees, plus a few bomb squad personnel, are trained/certified in this type of response. The thought is to bring hazmat techs and law enforcement personnel together to train and become a countywide clandestine lab task force. The county Board of Health will also participate as the State gave them the authority to give clearance for a clandestine lab that has been decontaminated.

LEPC Member appointment applications have been received and a resolution will need to be passed and signed by the County Executive acknowledging the committee. A committee will be formed to vet membership applications for the 2015 appointments. A meeting should be held November of 2014 to begin this process.

Facilities Security and Accident Prevention Subcommittee

Mr. Mausser discussed the upcoming seminar the LEPC is sponsoring. The American Industrial Hygienist Association local chapter will present on the Global Harmonized System. The event will take place on Tuesday, September 17th at the Northeast Ohio Regional Sewer District at 8am. There will be a \$5.00 fee.

Transportation Subcommittee

Mr. Lustig mentioned the Transportation Subcommittee has not met since the last LEPC meeting. Mr. Lustig discussed an NTSB Report from an incident which took place in Kentucky. A boat carrying rocket motors struck a bridge.

Mr. Lustig also discussed a presentation he gave in Columbus regarding an emergency valve shutoff station located in Willowick, which is totally overgrown with vegetation. Mr. Lustig is awaiting a response from Willowick FD regarding its status.

Mr. Lustig discussed the railroad crossing incident that took place in Baltimore where a vehicle failed to stop and a collision happened. The number of rail incidents has increased dramatically within the past year.

Mr. Gahr discussed a few incidents where fuel leaked onto Turnpike due to motor vehicle accidents.

Spills Subcommittee

Mr. Foley discussed how 30-Day Reports were sent out to companies that had not sent in their spill reports. All companies with exception of one have sent their reports to Bill. A Shell gas station on Lee Rd has not been in compliance since December of 2012. Enforcement Action is being sought. Five 30-Days Follow Up letters will be sent to non-compliant companies that were discussed at the previous Spills Subcommittee meeting. An Enforcement SOG is being developed which will contain policies on how the LEPC will enforce reporting requirements under ORC 3750.



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Emergency Preparedness and Response

Lt. Finkelstein discussed the LEPC/Cleveland Hazmat exercise that took place on May 22nd. Everything worked smoothly and the exercise was a success.

Lt. Finkelstein also mentioned how Mark Vedder was going to ask the LEPC for funds to develop online hazardous materials response training. Mark could not make the meeting and will be discussed at the next area.

Also, Mark Vedder will hold the annual Ohio Hazmat Teams Conference. He is still in need of a large space to hold conference.

Lt. Finkelstein also discussed the progress of the COP GIS website that Lake County is producing for Cuyahoga County. The Agreement has been finalized and is in the process of receiving County Executive's signature. Dick Kotapish from Lake County will give a presentation on the website at the next LEPC meeting.

New Business

Management Subcommittee will meet in the near future in order to pass resolutions that were tabled due to a quorum not being met at this meeting.

Walter Topp updated the LEPC on the progress of the new EOC. Walter would be happy to give a presentation on the specs of the new EOC so LEPC members could give their input, but after September the design will be finalized. Walter will give a presentation at the LEPC Management Subcommittee meeting.

Next meeting will be September 9, 2013 at 1:30pm at the Northeast Ohio Regional Sewer District.

The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.