



**CUYAHOGA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
MARCH 3, 2014 MEETING MINUTES**

**Roll Call**

Chief Sloan conducted roll call.

**Attendance:** Jim Armstrong\*, Bill Belardo, Prof. Wentworth Clapham\*, Cpt. Mike Dziak\*, Lt. Alan Finkelstein\*, Scott Broski (Frank Foley\*), Robert Gahr\*, Randy Helmick\*, John Jurcsisn\*, Chief Chris Kostura\*, Sheldon Lustig\*, Herb Mausser\*, Sharon Nicastro\*, Don Obermeier\*, Mary Jane Pavlick\*, Brenda Phifer, Chief Bryan Sloan\*, Jessica Tischler\*, Walter Topp\*, Allen Turner\*

**\* - LEPC Member**

**Guests:**

Ed Early: Savage/Transflo

George Albertson: Philips Healthcare

Ron James: CC OEM

THIRA Presentation given by Walter Topp, Administrator of the Cuyahoga County Office of Emergency Management

**Minutes**

Chief Sloan conducted the meeting. Introductions by guests were made. Motion to approve minutes by Sheldon Lustig; seconded by Randy Helmick. Meeting minutes approved. Jessica Tischler, Don Obermeier & Mary Jane Pavlick abstained.

**Financial Report**

Bill Belardo presented the Financial Report for the period ending February 28, 2014. The LEPC reimbursed the Chagrin/SE COG for HMEP Training funds in the amount of \$155.95. The LEPC also reimbursed the Southwest COG for HMEP training funds in the amount of \$110.00. Payment was made to Nak's Eatery in the amount of \$976.50 for the LEPC Exercise breakfast & lunch. Payment was also made to CSU in the amount of \$2,945.00 for Hazmat Tech online course CEU's. Current balance is \$311,352.56. Motion to accept Financial Report by Mary Jane Pavlick; seconded by Lt. Finkelstein. Financial Report accepted.

**Resolutions**

Bill Belardo went thru resolutions and the results are as follows:

**Resolution #03032014-2** to approve expenses up to \$500 for Lt. Finkelstein to attend the 2014 NASTTPO Conference in April 2014. Motion to approve by Herb Mausser; seconded by Sheldon Lustig.



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**Public Information Requests**

Mrs. Phifer was out ill. This information will be available at the next LEPC meeting May 5th.

**Tier II Reports: Mrs. Phifer**

Mrs. Phifer was out ill. This information will be available at the next LEPC meeting May 5th.

**Management Subcommittee**

Chief Sloan mentioned the Management Subcommittee will meet directly after main meeting to discuss LEPC Records Retention Schedule and the County's process of scanning all LEPC documents into a database.

The RFQ has been submitted again to request instructors for the Population Protection classes. We have engaged Police and Fire Chiefs, Specialty Team Leaders and local universities. The Management Subcommittee will go thru the process of vetting the instructors once all RFQ submissions are received.

Lt. Finkelstein talked with people from both CSU and Tri-C regarding the RFQ. He also encouraged LEPC Members to teach Population Protection courses if they were interested, but could not be compensated due to a conflict of interest.

Chief Sloan discussed the Clan Lab Committee project of combining Clan Lab Response SOP's from various departments into one common County SOP. Also, the committee is looking to provide two trainings for up to 60 responders in clan lab response in the Fall. Next meeting is slated for this May.

**Facilities Security and Accident Prevention Subcommittee**

No Report. Herb Mausser would like to reinvigorate the FSAP Subcommittee by gaining membership. He and Bill Belardo will work together to reform the subcommittee.

**Transportation Subcommittee**

Sheldon Lustig discussed how Federal pressure to modernize the tank car fleet is proceeding. Contracts have been approved for the first 5,000 #111 & #112 tank car series. Mandatory testing of all shipments is proceeding.

Sheldon also discussed how a film crew down in Georgia was filming on a rail track when a train unexpectedly came thru killing two people and injuring many more. Film director did not have permission to use track for scene.



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The Cuyahoga Valley Scenic Railroad Committee will meet next week to discuss plans and training opportunities for first responders along the rail line.

Bob Gahr discussed RTA's Gator vehicle and how Chief Joyce said they would be interested in using it for a Cuyahoga Valley Scenic Railroad training or exercise so other departments can become aware of its capabilities.

**Spills Subcommittee**

The Spills Subcommittee met briefly prior to main LEPC meeting. Six letters will be sent to spillers who have not reported since the last meeting.

**Emergency Preparedness and Response**

Lt. Finkelstein discussed the 2014 LEPC Exercise that took place February 24, 2014 in Strongsville at Momentive Performance Materials. The scenario involved a release of boron trichloride by a potential terrorist. The following departments were involved in the exercise:

- Strongsville Fire Department
- Strongsville Police Department
- Southwest Emergency Response Team
- Cuyahoga County Board of Health
- FBI
- Northeast Ohio Regional Sewer District
- Momentive Performance Materials

**New Business**

**Next meeting will take place Monday, May 5, 2014 at the Northeast Ohio Regional Sewer District.**  
The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.