

**LOCAL EMERGENCY PLANNING COMMITTEE
JULY 13, 2009 MEETING MINUTES**

Roll Call

Chief Bryan Sloan conducted roll call.

Members in Attendance: Brandy Carney, Jim Carrel, Alan Finkelstein, Frank Foley, Robert Gahr, Stuart Greenberg, Barbara Hermes, Gary Holland (Felicia Harrison), Colin Johnson, John Jurcsisn, Sheldon Lustig, Don Obermeier, Anthony Passalacqua, Mary Jane Pavlick, Brenda Phifer, Melissa Rodrigo, Chief Bryan Sloan, Randy Solganik (Steve Brown)

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Observers

Lawrence Tafe, Department of Justice Affairs Grants and Training Department
John Muni, American Red Cross
Jessica Zikmanis, Student
Nancy Zikmanis, Public
Vikki Bunting, Ohio EMA
Steve Brown, Broco Products
Emma Paras, Intern

Administrative

Chief Sloan called the meeting to order at 1:30 PM.

Mrs. Rodrigo introduced Mr. Snack as the new HazMat Supervisor to the LEPC Committee and stated that Mrs. Carney was promoted to a Planner position within Emergency Management.

The minutes from the May 4, 2009 meeting were approved by a motion of Mr. Lustig and seconded by Ms. Hermes.

Financial Report

Mrs. Harrison gave the financial report for the period ending June 30, 2009. She stated the only changes from the last report was the revenue received from the fine enforcement CGF Spill in the amount of \$10,425.00, also Emergency Management fund paid the Bureau Veritas training that occurred in February she have to transfer those funds from LEPC to Emergency Management, she also stated that there are also other items that needs to be transferred over from LEPC to EMA for reimbursement of cost. The LEPC balance will be \$ 376,788.18.

There was a question regarding HMEP reimbursement, Mrs. Carney answered and explained that training funds for that grant cannot exceed \$2,400 (Grant Guidelines).

Mrs Carney and Melissa will be meeting with Mrs. Harrison and Ms. Velee this week.

Mrs. Carney also stated that we need to do a resolution for Mark Vedder regarding Reimbursement Training for additional expenses not to exceed \$10,000. Mr. Passalacqua motioned for resolution and Mrs. Rodrigo seconded. Mr. Finkelstein motioned to receive and file the Financial Report; motion seconded by Mr. Gahr and approved.

Public Information Requests

Ms. Phifer reported 13 public information requests since the last meeting, totaling 40 for 2009.

Management Subcommittee

Mr. Greenberg gave an update on the Population Protection Project. General Physics did not meet the requirements that the committee had asked for, so the committee terminated their contract. Mrs. Rodrigo sent them a letter confirming their termination.

Mrs. Rodrigo will send a scope of the RFP to all of the LEPC members to see if they could recommend another company to write it.

Mrs. Hermes thanked the Task Force for all the work they've done on the RFP.

Facilities Safety and Security Subcommittee- No Report

Transportation Subcommittee

Mr. Lustig discussed how the MTSB & FRA reports are so far behind schedule as far as publications in the investigative reporting of various incidents. The FRA for 2007 out of 85 major incidents investigated 21 still needs to be published including the Painesville wreck, which happens to be the last report that MTSB Published which was on the June 1st, 2009.

For 2008 non of the 96 major investigations had been reported, 3 were in Ohio, 1 in Salem Ohio Norfolk Southern and 2 in Toledo CSX.

For 2009 there had been 13 incidents slated for investigation up until the 1st of April and 2 had been in Ohio, both in the far Western part of the State both were CSX's.

Spills Subcommittee-

Mr. Foley stated that the Spills Committee haven't met since the last meeting because of scheduling conflicts. He reported on the Cuyahoga River oil spill. On June 24th an employee from the Sewer District noticed big oil clumps in the river and discovered that it was dead birds. The oil was not the source that was

killing the birds. They are not certain about where the oil came from, or what was killing the birds, they will do a RI analysis to help find out.

Emergency Preparedness and Response

Mr. Finkelstein discussed the joint HazMat and UASI Exercise that took place Saturday, May 16, 2009, at Trans Flow site located at 2700 West 3rd St., he stated that it was very successful. Southwest Emergency Response Team in conjunction with Cleveland Fire was playing in this year's event. Mrs. Carney mentioned that we received a concurrence from the State and she explained the time line for the exercises mandated by the State.

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Compliance and Tier II Submissions

Ms. Phifer reported that she mailed out 90 certified non-compliance letters to the Emergency Contacts of the facilities we haven't received Tier II's from for the CY2008 that were due on March 1st and on May 26th I mailed out 208 SARA Plan packets to our EHS facilities.

Other Business

Using available LEPC funds:

- Richmond Hts. Fire is asking for a Power Point Projector
Not to exceed \$2500, motion by Mr. Finklestein and seconded by Mrs. Rodrigo (see resolution)
- Mark Vedder's annual Solon HazMat Conference
Not to exceed \$10,000, motion by Mr. Passalacqua and seconded by Mrs. Pavlick. (see resolution)
- GIS Initiative
 1. \$5,000 to keep Dan Meaney from the Planning Commission on a two (2) year period to update our (GIS) layers for the SARA Plan each year.
 2. Not to exceed \$5,000 for a Plotter to print out maps.
 3. \$2,000 to send Mr. Belardo to school for additional training for GIS. Motion by Mr. Gahr and seconded by Mr. Obermeier (see resolution)

Mrs. Carney stated that the \$6,000 that the Cleveland Fire Department requested for a training course in Pueblo Co. was not used because of time constraints, but they requested if they could use the money for diving training. The committee voted on a motion by Mr. Passalacqua and seconded by Mrs. Hermes not to fund the dive but to hold the money for another training course in 2010.

Larry Tafe was present from the Grants Department to do an overview of how the Grant money is being used.

He stated that the Urban Area Security Initiative (UASI) Grant that was approved by the state for 2007 is currently being used, not all UASI grant for 2007 was approved.

2007 Homeland Security Grant money have been approved.

2008 Grant have not been approved by the State.

Mrs. Rodrigo explained how the funds from the EOC Grant is used.

Mrs. Carney let every know that the LEPC Conference is August 12th & 13th. Anyone who is interested in attending and reminded them about the LEPC membership for 2009-2011. She also spoke about the Whistle Stop Tour on September 23rd.

Mrs. Rodrigo spoke about the Regional LEPC meeting that took place on June 4th.

Chief Sloan adjourned the meeting.

Next meeting set for September 14, 2009 at 1:30pm at NEORSD.