



**CUYAHOGA COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
MAY 6, 2013 MEETING MINUTES**

**Roll Call**

Lt. Finkelstein conducted roll call.

**Attendance:** Jim Armstrong\*, Bill Belardo, Wade Balsler (Reggie Brown\*), Wentworth Clapham\*, Lt. Alan Finkelstein\*, Frank Foley\*, Robert Gahr\*, Randy Helmick\*, Barbara Hermes\*, Chief Chris Kostura\*, Sheldon Lustig\*, Herb Mausser\*, Cheryl May\*, Tony Passalacqua\*, Mary Jane Pavlick\*, Brenda Phifer, Chief Bryan Sloan\*, Randy Solganik\*, Jessica Tischler\*

\* - LEPC Member

**Guests:** Allen Turner (NASA)

**Minutes**

Herb Mausser amended the previous meetings minutes to correct name spelling. Bill Belardo will update previous meeting minutes accordingly. Motion to approve minutes as amended made by Sheldon Lustig; second by Mary Jane Pavlick. Meeting minutes approved.

**Financial Report**

Bill Belardo presented the Financial Report for the period ending April 30, 2013. The LEPC reimbursed the Chagrin/SE COG for the Hazmat IQ course the PUCO matched totaling \$5,950.00. Financial Report cannot be accepted until question regarding Fines column on spreadsheet is answered.

**Public Information Requests**

Mrs. Phifer reported 31 Information Requests since the beginning of the year.

**Tier II Reports: Mrs. Phifer**

There have been 665 recorded Tier II's since the previous meeting. 21 First Time Filers reported.

**Management Subcommittee**

Chief Sloan discussed the status of the Population Protection Project. The decision was made to go ahead with submitting an RFQ for instructors as opposed to having Bill teach all classes. The RFQ is in draft format and will be finalized in near future. The project will be rolled out sometime within the last quarter of the year.



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Bylaws are being revised to reflect new enforcement action policies. The Law Department will have to review prior to being approved. County/LEPC Agreement is currently at the Law Department for review. Anticipated completion date is for the end of July.

Motion to allow the Management Subcommittee to approve LEPC Member applications when received by the June 1<sup>st</sup> deadline made by Prof. Clapham and seconded by Herb Mausser.

**Facilities Security and Accident Prevention Subcommittee**

No Report.

**Transportation Subcommittee**

Mr. Lustig mentioned the Transportation Subcommittee has not met since the last LEPC meeting. Mr. Lustig discussed a study he is working on involving school bus crossings and railroad lines. School districts received questionnaires to identify most dangerous crossings in their district. Sheldon will update LEPC as study progresses.

Rail crossing on Fitch Rd. in Olmsted Falls is closed. There is currently a gate around the crossing but there is an issue of kids from nearby schools penetrating gate.

Bob Gahr discussed a spill that occurred at one of the Turnpike Service Centers in Sandusky County.

**Spills Subcommittee**

Mr. Foley discussed the updated enforcement action procedures and the Spills Matrix revisions. Three 30-Day letters will be sent out. Two organizations have received two or more 30-Day letters from old non-reported spills. The committee may take necessary enforcement action if proper reports are not received.

**Emergency Preparedness and Response**

Lt. Finkelstein discussed the LEPC/Cleveland Hazmat exercise taking place on May 22 at 9am. Several different objectives will be exercised that day.

Lt. Finkelstein also mentioned developments in the Southwest Hazmat Team. The Northeast Ohio Sewer District has implemented agreements with SW Hazmat Team to be one of their response units. Other hazmat teams within the region will also have agreements with the Sewer District in the future.

**New Business**

Bill Belardo will send LEPC Member Application to all members to renew their status as members. Applications will be due to Bill in July to meet August deadline.



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Tony Passalacqua discussed a submitted request to the DOT to change the designation of anhydrous ammonia from nonflammable gas to flammable. The LEPC will draft a letter and submit to the DOT once more information regarding the west Texas explosion is available and more research is performed. Discussion pursued on anhydrous ammonia and its uses.

**Next meeting will be July 1, 2013 at 1:30pm at the Northeast Ohio Regional Sewer District.**  
The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.