

**CUYAHOGA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MARCH 07, 2011 MEETING MINUTES**

Roll Call

Mr. Snack conducted roll call.

Attendance: Mike Dziak*, Frank Foley*, Alan Finkelstein*, Pam Davis(Stuart Greenberg*) Randy Helmick*, John Jurcsisn, Sheldon Lustig*, Herb Mausser*, Tony Passalacqua* Nancy Veley(Hugh Shannon*), Bryan Sloan*

* - LEPC Member

Guests: Jim Armstrong/ Cuyahoga County Board of Health
John Higginbotham / South Pointe Hospital
Mayor Susan Infeld/ Mayor of University Heights

Administrative

Chief Sloan called the meeting to order at 1:30 PM.

Minutes

The minutes from January 10, 2011 could not be approved because we did not have a quorum. (Suspend voting until May meeting.)

Financial Report

Ms. Veley presented the report on the fiscal activity for the period ending February 28, 2011.

The changes since the last report, is the 17th Yr. Supplemental Training amounts has been paid out to Southeast Council of Governments and the Southwest Hazmat.

The State had communicated that they had approved all thirteen EHS inspection applications submitted under the "HMEP 17th Year Special Inspection Project" reimbursement program. The amount being awarded is \$3,120.00.

Current LEPC balance is \$379,054.22.

Public Information Requests

Ms. Phifer reported that there had been 14 information requests since the last LEPC meeting.

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Management Subcommittee

Al Finkelstein was unable to attend this meeting but Chief Sloan reported they had a conference call this morning regarding Population Protection Program RFP. They still have some unanswered questions on the procurement process of the County but we are trying to get it on the docket as soon as possible and hoping to have that issue resolved within this month because there is a deadline for spending some of the money.

Facilities Security and Accident Prevention Subcommittee

Mr. Mausser reported on the Combustible Dust Seminar presented by LEPC/OSHA that took place on February 9th. It was very well attended (84). The evaluations were excellent to very good and a number of comments were also made. The intention of the Facility Sub-Committee is to work with OSHA on whatever topics seem to be pertinent to the business community. He thanked everyone that helped with the arrangements and the NEORSR for letting us use their facility for the seminar and he also thanked the excellent speakers that gave presentations.

Transportation Subcommittee

Mr. Lustig reported they had a meeting on February 17, 2011. Bob Ghar and the Turnpike hosted a seminar and they discussed the great Ethanol Burn-Off. They were advised that Lorain County LEPC is having a meeting in June, and someone from Norfolk will be their talking about the same incident and he plans to attend. Bob Ghar put on a slide presentation on recent incidents that took place in the winter on the Ohio Turnpike.

Mr. Lustig also stated that he had a meeting with some people from Norfolk Southern, hopefully within the next month or so they will finish the tour on Norfolk Southern property. They have also expressed an interest in having the Cleveland Fire and representative for the LEPC attend a Safety meeting.

Spills Subcommittee

Mr. Foley reported that they had 5 follow-up letters that County staff will send out to facilities that had spills that occurred within the last 2 months.

The committee discussed county-wide response to Compact Fluorescent Lamp (CFL) incidents. Mr. Foley reported that the OEPA no longer responds to these incidents. Mr. Foley suggested that this committee look into drafting some county- wide procedures to CFL incidents.

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Capt Dziak reported about a bottle of Picric Acid found at a lab.

Emergency Preparedness and Response

Chief Sloan reported in Al. Finklestein's absence that the committee met for the development of the full scale exercise which will take place May 15, 2011 at the Strongsville Mall. The Southwest Hazmat/UASI exercise has a Law Enforcement component.

Tier II Submissions

Mr. Cole reported that he has received 453 Tier II reports.

Other Business

LEPC Website

Mr. Snack reported that the LEPC website is in need of an upgrade. With an upgrade LEPC /EMA staff will be able to make additions and revisions directly, and in a timely manner. A basic upgrade would cost approximately \$700.00 and an upgrade with changes to the website design etc. would cost approximately \$900.00. Mr. Snack and Chief Sloan want to make the design more distinctive for LEPC. Any changes to the design are tied to the upgrade and it all must be done at the same time. Chief Sloan stated that if you have any ideas please send them to John Snack.

SARA Plan

Mr. Snack reported that the LEPC/SARA Plan (Version 22) was approved at the February 9, 2011 SERC meeting.

SERC

Mr. Snack stated that a letter has been drafted and approved by the LEPC Management Sub-Committee to USDOT asking for an explanation on how fees are assessed and how the funds are distributed. He's trying to find out whom to address the letter to.

Norberto Colon

Chief Sloan stated that he had a meeting with Norberto Colon who was Assistant Director of Public Safety for the City of Cleveland, his per view was technology. He was appointed Deputy Chief of Staff for Justice Services, which includes EMA, LEPC, CECOMS the Courts, Coroner's office and the Sheriff Department. Chief Sloan and Brandy had a meeting with him regarding LEPC funding, where the funding comes from and where the money goes, they gave him the history of the LEPC.

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There being no further business Chief Sloan adjourned the meeting.

Next meeting will be May 02, 2011 at 1:30pm at NEORSD.

The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.