



**CUYAHOGA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
NOVEMBER 3, 2014 MEETING MINUTES**

Roll Call

Chief Sloan conducted roll call.

Attendance: Jim Armstrong*, Scott Broski*, Reggie Brown*, Wentworth Clapham*, Cpt. Mike Dziak*, Lt. Alan Finkelstein, Bob Gahr*, Randy Helmick*, Barbara Hermes*, John Jurcsis*, Chief Chris Kostura*, Sheldon Lustig*, Herb Mausser*, Brenda Phifer, Chief Bryan Sloan*, Randy Solganik*, Ron James (Walter Topp*)

* - LEPC Member

Guests:

Robert Dowd - Amresco

Minutes

Chief Sloan conducted the meeting. Motion to approve minutes by Sheldon Lustig; seconded by Cpt. Mike Dziak. Meeting minutes approved. Chief Sloan abstained.

Financial Report

Nancy Veley presented the Financial Report for the period ending October 31, 2014. SERC FY 2014 grant dollars were transferred to the Office of Emergency Management in the amount of \$76,565.33. Walter Topp (CC OEM Administrator) was reimbursed for attending the LEPC Conference for \$101.91. There is a pending payment to Pat Nelson for instructing the Population Protection Training – EHS Module in the amount of \$150.00. Total balance for this period is \$345,691.72. Motion to accept Financial Report by John Jurcsis; seconded by Herb Mausser. Resolution # 11032014-1 Financial Report accepted.

Resolutions

Chief Sloan went thru resolutions and the results are as follows:

Resolution #11032014-2 Approving reimbursement for Lt. Alan Finkelstein to attend the NASTTPO Conference up to \$2,000.00.

Resolution #11032014-3 Approving reimbursements for HMEP 21st Year Training Grant for the Hot Zone Conference totaling \$2,782.35.

Resolution #11032014-4 Approving reimbursements for HMEP 21st Year Planning Grant for the IAFC Conference totaling \$6,713.49.



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Resolution #11032014-5 CC OEM requesting HMEP 21st Year Planning Grant reimbursement totaling \$23,330.40.

Resolution #11032014-6 Approving reimbursements for Ammonia Response Training not covered under HMEP 21st Year Training Grant totaling \$2,916.71.

Motion to accept the above stated resolutions by Bob Gahr; seconded by Randy Helmick.

Public Information Requests

Brenda Phifer reported 15 Information Requests since the last meeting in September totaling 73 for the year.

Tier II Reports: Mrs. Phifer

Brenda Phifer reported that Tier II's have not begun to come in to the CC OEM as of yet.

Management Subcommittee

Chief Sloan stated the Management Subcommittee met prior to the main LEPC meeting to discuss the construction and development of the EOC. Funding has been approved for the new building at the proposed Broadview Heights location. CC OEM is looking to purchase a plotter for around \$22,000 and computer hardware needs for FTE's for about \$6,000. Another Management Subcommittee meeting will be conducted to discuss more EOC equipment that the LEPC may purchase.

Discussion pursued on the recent Ebola issue. Jim Armstrong from the Cuyahoga County Board of Health discussed their role during the incident and how they worked with the Office of Emergency Management within the EOC.

Chief Sloan mentioned that the Clan Lab Class has been scheduled and the announcement has been sent out to first responders.

Facilities Security and Accident Prevention Subcommittee

Herb Mausser discussed the recent Population Protection EHS Module class that took place at the NEORSO.



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Spills Subcommittee

Scott Broski reported 9 spills were reported since the last meeting in September. Eight of which will need a spill letter.

Emergency Preparedness and Response

Lt. Alan Finkelstein discussed the Ohio Hazmat Teams Conference that is put on by Mark Vedder. Over 200 people attended the conference and it was well received by many.

There was also a CAMEO Course that took place recently, which people from multiple jurisdictions attended. The general response from students was very positive.

Lt. Finkelstein also attended the National Association of SARA Title III Program Officials (NASTTPO) Conference which was paid for out of HMEP Grant dollars. It was good to have local first responders at the conference to discuss what hazmat training should be allowable under the HMEP Grant.

New Business

Reggie Brown discussed the EPA's new Flex Viewer website that he would like to present to the LEPC at a future meeting.

Chief Sloan recommended the next LEPC Meeting take place on Monday, January 12th instead of January 5th due to the holiday.

Transportation Subcommittee

Sheldon Lustig mentioned there has not been a meeting with the Cuyahoga Valley Scenic Railroad in a few months. He will work with Bill Belardo to set up a committee meeting after the New Year.

Sheldon Lustig gave a presentation regarding the Paulsboro, NJ rail incident which took place in December 2012.

Next meeting will take place Monday, January 12, 2015 at the Northeast Ohio Regional Sewer District.
The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.