



**CUYAHOGA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
JANUARY 11, 2016 MEETING MINUTES**

Roll Call

Chief Sloan conducted roll call.

Attendance: Jim Armstrong*, Justin Bechtel*, Scott Broski*, Capt. Mike Dziak*(Lt. Simmons), Lt. Alan Finklestein*, Barbara Hermes*, Chief Kostura*, Sheldon Lustig*, Roger Klein*, Robert Patton,* Chief Bryan Sloan*, Walter Topp*, Allen Turner*

*** - LEPC Member**

Guests: Nancy Veley- Cuyahoga Public Safety & Justice Services

Minutes

Chief Sloan conducted the meeting. The committee approved the minutes from the November 2, 2015 meeting.

Financial Report

Nancy Veley presented the Financial Report for the period ending December 31, 2015. Updates since the last meeting Chagrin/SE COG IAFC reimbursement of \$3,704.24, we received HMEP FY14 Training Reimbursement in the amount of \$13,064.00, and also a portion of HMEP FY14 Planning Reimbursement for staffing in the amount of \$18,827.29. Bringing the current LEPC balance to \$313,630.10.

Resolution(s) Approved

- **Resolution # 01112016-1** December 2015 Financial Report
- **Resolution # 01112016-2** CCOEM requesting HMEP 22nd Yr. Planning Grant Reimbursement.
- **Resolution # 01112016-3** LEPC Authority to Apply and Accept State FY2016 SERC Grant Award.
- **Resolution #01112016-4** Approving reimbursement up to \$2,000 for Alan Finkelstein to attend the NASTTPO Conference in the Spring of May 2016, in Nebraska.

Public Information Requests

Brenda Phifer reported 25 Information Requests since the last meeting.

Membership and SARA Plan: Mrs. Phifer



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Brenda Phifer reported that all the LEPC members were approved at the October 14, 2015 SERC meeting.

Management Subcommittee

Chief Sloan stated that the sub-committee hasn't had a meeting. He also stated that after the meeting he was meeting with Justin and Nancy to work on the SERC Application.

Facilities Security and Accident Prevention Subcommittee

John Jurciscn stated that the topic for our workshop will be Site Security and Development of how to set up a security plan for your site, which includes cyber security, access control, surveillance, and work place violence and training. He'll have more information at the next meeting.

Transportation Subcommittee

Sheldon Lustig stated that the committee has not met since the last meeting. He also talked about the chemical ingredient in boot stain remover and other dangerous chemicals in certain products.

Spills Subcommittee

Scott Broski reported the Subcommittee will move forward to Prosecute 3 facilities for spills that happened in 2014. those facilities have not sent in there 30 day reports. We have 6 facilities from 2015, 1 have complied, 5 is still outstanding. They will all be sent another letter reminding them to send in their 30 day reports.

Emergency Preparedness and Response

Al Finklestein spoke about the Ohio HazMat Tech Conference . Walter Topp and Justin Bechtel explained the process of Grant funding for training.

New Business: Walter Topp let the committee know that John O'Donnell is now the HazMat Coordinator. Also, the committee chose to keep Chief Sloan and Lt. Alan Finkelstein as Chairman and Co-Chairman of the committee.

Next meeting will take place Monday, March 7, 2016 at the Northeast Ohio Regional Sewer District.
The Spills Subcommittee will meet preceding the LEPC meeting at 12:30 pm.